

## Minutes

The Athletic Trainers Advisory Committee of the Board of Medical Licensure and Supervision met on September 14, 2016, in accordance with the Open Meeting Act. The special meeting was held at the office of the Board, 101 NE 51<sup>st</sup> Street, Oklahoma City, Oklahoma. Advance notice of this specially set meeting was transmitted to the Oklahoma Secretary of State on September 7, 2016 and posted on the Board's website on September 12, 2016. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 NE 51st St., Oklahoma City, OK on September 12, 2016 at 11:45 a.m.

### Members Present:

Jeffrey L. McKibbin, AT  
Alex C. Brown, AT  
Barry L. Northcutt, MD  
Keith Chlouber, AT

### Members Not Present:

Megan Meier, MD

### Others Present:

Lyle R. Kelsey, Executive Director  
Reji Varghese, Deputy Director  
Barbara J. Smith, Executive Secretary  
Teresa Mitchell, Director of Licensing  
Kenna Shaw, Administrative (Licensing) Technician  
Ivory Ihegboro, Administrative (Licensing) Technician  
Tiffany Wythe, AAG, Committee Advisor

Having noted a quorum, Mr. McKibbin called the meeting to order at 8:14 a.m.

Following Committee review, Mr. Brown moved to approve the minutes from the August 24, 2016 meeting. Mr. Chlouber seconded the motion and the vote was unanimous in the affirmative.

Next the Committee reviewed the following applications for Athletic Trainer licensure:

**STEVEN JOHN CONDON**  
**CHRISTEN ANTHONY ALANIZ**  
**SHANICE CHEATHAM**  
**CLAYTON JAMES CLOUD**  
**WILLIAM HEIM**  
**HANNA RAE MUNDY**  
**ANTHONY ROSSI**

The applicants appeared in support of their applications. Ms. Libby Scott appeared on behalf of the applicants and Mr. Brandon Meyer, legal counsel for Oklahoma State University (“OSU”), appeared as a representative of OSU.

The applicants were required to appear before the Committee today due to each candidate having practiced as an Athletic Trainer (“AT”) at OSU without a license. Mr. Meyer stated he believes that OSU shares the blame in the ATs not obtaining licensure timely. OSU hires graduate assistants in the spring and they must be certified in order to begin employment at OSU. These applicants were told by OSU to wait on applying for Oklahoma licensure until they arrived on campus and then OSU would assist each of them with the licensing process. One of the reasons this has been done is because OSU covers the application and licensing fee but OSU can’t pay for licensing fees for anyone who is not an employee of OSU. The other reason this is done is because OSU thought it would be beneficial for the supervising physician, Dr. Val Gene Iven, to meet the ATs before they went through the licensing process. Both of those processes have been changed and Mr. Meyer stated ATs practicing without an Oklahoma license will not be an issue again. A timeline was provided to the Committee for its review. (*See Attachment #1*)

Mr. Meyer stated OSU currently has 17 ATs covering over 400 student athletes and that this has been a painful and embarrassing lesson for OSU and the applicants. The Committee thanked Mr. Meyer for his time and appearance on behalf of OSU.

Mr. Kelsey informed the Committee that all of the applications are now complete. He also stated that Mr. Robert DuVall, the Board’s Chief of Investigations, spoke at length with Mr. Meyer and gained information much like what was presented today.

The Committee addressed the application of **STEVEN JOHN CONDON**. Mr. Condon’s application is complete and he has not been previously granted a temporary license. He stated that since his appearance before the Committee in August, he has discovered he is, in fact, also licensed in Iowa and Wisconsin. He practiced at OSU approximately two and a half months, commencing on June 6, 2016, without a license.

Mr. Meyer interjected that the OSU employment contract states that ATs are required to be licensed within 90 days of employment. Mr. Meyer further stated that all of the AT applicants appearing here today were instructed to no longer practice once they learned of the licensure issue, which was on August 19, 2016.

Mr. Condon’s National Athletic Trainer Association (“NATA”) certification was reinstated on approximately July 28, 2016. He applied for Oklahoma licensure on August 15, 2016. He stated that June 6th through July 28, 2016 is the period for which he practiced without a license. Mr. Condon went on a two-week vacation beginning July 28<sup>th</sup>. Dr. Val Gene Iven is his supervising physician and is aware of the licensing issues. Mr. Condon stated there was some miscommunication about the rules governing Oklahoma licensure and he now has a clear understanding of them. It was not his intention to deceive anyone. He assured the Committee that it will not happen again. He said he would find out the expiration date for his license, remind the university about the deadline, and he will mark the deadlines on his desk calendar and phone in order to timely ensure licensure renewal.

Mr. Meyer interjected that OSU has recently changed their process regarding the payment of licensure renewal fees. Those fees are now being paid through a purchasing card to ensure timely payment.

Upon Committee discussion and determination that all the applicants appearing today essentially fall under the same set of circumstances, Mr. Chlouber moved that a letter be sent notifying Oklahoma State University, on behalf of **STEVEN JOHN CONDON, CHRISTEN ANTHONY ALANIZ, SHANICE CHEATHAM, CLAYTON JAMES CLOUD, WILLIAM HEIM, HANNA RAE MUNDY, and ANTHONY ROSSI** of the violations of state statutes. This letter is to be sent by Staff to the attention of the president of the university, with copies going to the athletic director, the director of athletic training, the supervising physician, the human resources department, and the applicant. Mr. Brown seconded the motion and the vote was unanimous in the affirmative.

Upon further discussion, Mr. Brown moved to recommend approval of the application of **STEVEN JOHN CONDON** for full athletic trainer licensure, and a temporary license effective this date, with a Letter of No Tolerance to be placed in his file, and the director of athletic training to provide a written report on the applicant's performance at the end of 90 days for Committee review at its next meeting in February of 2017. Mr. Chlouber seconded the motion and the vote was unanimous in the affirmative.

The Committee then addressed the application of **WILLIAM HEIM**. Mr. Heim's application is complete and he has not previously been issued a temporary license. He had a similar licensing situation in Virginia. Mr. Heim explained that there was a miscommunication in his paperwork for temporary license in Virginia as the instructions were not clear. He told the Virginia Medical Board about it and apologized for it. He remains licensed in Virginia and has been certified since February of 2014. Ms. Scott stated he was, in fact, only employed five days, not 40 days, and the tasks he was assigned during the first five days at OSU were administrative in nature. Mr. Kelsey stated it is the length of time the applicant is employed at OSU as an AT that we need to use as a "practice time" because if you are "employed" as an AT, it is assumed that you are "practicing" as an AT. *(See Attachment #2)*

Following Committee discussion, Mr. Brown moved to recommend approval of the application of **WILLIAM HEIM** for full athletic trainer licensure, and a temporary license effective this date, with a Letter of No Tolerance to be placed in his file, and the director of athletic training and the graduate assistant athletic trainer, Christina West, to provide a report on the applicant's performance at the end of 90 days for Committee review at its next meeting in February of 2017. Mr. Chlouber seconded the motion and the vote was unanimous in the affirmative.

The Committee then addressed the applications of **CHRISTEN ANTHONY ALANIZ, SHANICE CHEATHAM, CLAYTON JAMES CLOUD, HANNA RAE MUNDY, and ANTHONY ROSSI**.

**CHRISTEN ANTHONY ALANIZ** stated he began his licensure process on August 13, 2016, and first arrived on the OSU campus on August 15, 2016 where he began his new employee orientation. On August 19<sup>th</sup>, when OSU pulled him from all AT activities pending licensure, he was still doing human resources orientation. His application fee was paid on August 22, 2016. His application is complete and he has not been previously issued a temporary license.

Following Committee discussion, Mr. Brown moved to recommend approval of the application of **CHRISTEN ANTHONY ALANIZ** approve the applicant for full athletic trainer licensure with a temporary license effective this date and a Letter of No Tolerance to be placed in his file. Mr. Chlouber seconded the motion and the vote was unanimous in the affirmative.

**SHANICE CHEATHAM** stated she moved to Stillwater, Oklahoma on July 24, 2016 and began at OSU on August 15<sup>th</sup>. From August 15<sup>th</sup> through August 19<sup>th</sup> she did mostly orientation and only attended one practice. Her application is complete and she has been practicing under a temporary license since August 23, 2016.

Following Committee discussion, Mr. Brown moved to recommend approval of the application of **SHANICE CHEATHAM** for full athletic trainer licensure with a Letter of No Tolerance to be placed in her file. Mr. Chlouber seconded the motion and the vote was unanimous in the affirmative.

**CLAYTON JAMES CLOUD** stated he arrived on the OSU campus on July 27, 2016 and began filling out paperwork. His first day of work was August 1<sup>st</sup> and he did administrative duties, reviewing charts and setting up physicals for the student athletes. On August 19<sup>th</sup> he was pulled from AT activities. His application is complete and he has been practicing under a temporary license since August 23, 2016.

Mr. Brown moved to recommend approval of the application of **CLAYTON JAMES CLOUD** for full athletic trainer licensure with a Letter of No Tolerance to be placed in his file. Mr. Chlouber seconded the motion and the vote was unanimous in the affirmative.

**HANNA RAE MUNDY** stated she is currently licensed in Texas and she began submitting her Oklahoma licensure paperwork on July 27, 2016. On August 1<sup>st</sup> she started at OSU where she completed a lot of administrative paperwork, she deep cleaned the training rooms and reviewed athletes' files. On August 19<sup>th</sup> she was pulled from all AT activities. Her application is complete and she had not been previously issued a temporary license.

Mr. Brown moved to recommend approval of the application of **HANNA RAE MUNDY** for full athletic trainer licensure with a temporary license effective this date and a Letter of No Tolerance to be placed in her file. Mr. Chlouber seconded the motion and the vote was unanimous in the affirmative.

**ANTHONY ROSSI** stated he arrived at OSU on June 1, 2016. He worked with the football team during conditioning workouts where he did practice setup, filled water and Gatorade bottles, and worked on the field as well as in administration. He stopped all AT activities on August 19<sup>th</sup>. His application is complete and he was issued a temporary license on August 23<sup>rd</sup>.

Following Committee discussion, Mr. Brown moved to recommend approval of the application of **ANTHONY ROSSI** full athletic trainer licensure with a Letter of No Tolerance to be placed in his file. Mr. Chlouber seconded the motion and the vote was unanimous in the affirmative.

The Committee advised all applicants that an athletic trainer may not provide supervision of another athletic trainer. The supervisor of an AT must be a physician.

Mr. Kelsey explained that a Letter of No Tolerance is a letter stating there was a violation of a statute and there will be no tolerance in the future of any similar action. The Committee thanked the applicants and legal counsel for their time.

There being no further business, Mr. Brown moved to adjourn the meeting. Mr. Chlouber seconded the motion and the vote was unanimous in the affirmative. The time was 9:52 a.m.

Name	Employment Status	Application Status	License Status	Sport Assignment	Employment Date	Additional Certifications	Additional State Licenses
Cordon, Steven	Full-time	Complete	Pending	Men's Basketball	6/6/16	First Aid; CPR	IA, WI, PA, TX
Alaniz, Christen Anthony	Full-time	Complete	Pending	Track, Cross Country	8/15/16	Strength and Conditioning; First Aid; CPR	NC
Cheatham, Shanice	Graduate Assistant	Complete	Temporary	Equestrian	8/1/16	First Aid; CPR	
Cloud, Clayton James	Graduate Assistant	Complete	Temporary	Track, Cross Country	8/1/16	First Aid; CPR	None
Heim, William	Graduate Assistant	Complete	Pending	Tennis	8/1/16	First Aid; CPR	VA
Mundy, Hanna Rae	Graduate Assistant	Complete	Pending	Spirit Squads	8/1/16	First Aid; CPR	TX
Rossi, Anthony	Graduate Assistant	Complete	Temporary	Football	6/1/16	First Aid; CPR	

LAST NAME	FIRST NAME	FORM 5 PRACTICE START DATE		DAYS PRACTICING WITHOUT LICENSE
ALANIZ	CHRISTEN	8/15/2016	9/14/2016	29
CHEATHAM	SHANICE	7/28/2016	9/14/2016	46
CLOUD	CLYATON	7/27/2016	9/14/2016	47
CONDON	STEVEN	6/7/2016	9/14/2016	97
HEIM	WILLIAM	7/27/2016	9/14/2016	47
MUNDY	HANNA	7/27/2016	9/14/2016	47
ROSSI	ANTHONY	7/28/2016	9/14/2016	46

**STEVEN JOHN CONDON**

Practiced 90 days without license  
OSU HR indicated had 90 days to secure license  
Supervisor: Dr. Val Gene Iven

**CHRISTEN ANTHONY ALANIZ**

Licensed in NC 2014-2017  
Practiced 22 days without license  
Supervisor Dr. Val Gene Iven  
Job posting indicated 3 months to get licensed

**SHANICE CHEATHAM**

Practice 39 days without license  
Supervisor: Dr. Val Gene Iven  
~~Graduate Assistant~~

**CLAYTON JAMES CLOUD**

Practiced 40 days without license  
Supervisor: Dr. Val Gene Iven  
~~Graduate Assistant~~

**HANNA RAE MUNDY**

Practiced 40 days without license  
Supervisor: Dr. Val Gene Iven  
Issued Texas license 3/4/2016  
~~Graduate Assistant~~

**ANTHONY ROSSI**

Practiced 39 days without a license  
Supervisor: Dr. Val Gene Iven  
~~Graduate Assistant~~

**WILLIAM HEIM**

Practiced 40 days without license  
Supervisor: Dr. Val Gene Iven  
~~Graduate Assistant~~

Consent Order in Virginia for practicing without a license (Reprimand)

- University of Richmond working under Chris Jones ATC
- Taken BOC exam in April 2013; June 2013; July 2013
- Applied for provisional license
- Submitted Provisional License Forms
- August 2013 notice of fail on BOC Exam
- Working direct supervision of Chris Jones to take exam October 2013

- Did not practice without direct supervision
- Passed BOC February 2014
- Applied for full license
- Became aware that did not have a provisional license then stopped practicing
- Obtained Virginia license June 19, 2014

QUESTIONS:

What has been discovered from the Board's investigation since our last meeting?

Have all deficiencies been met?

Are supervisors aware of these egregious errors?

What steps have been taken to avoid this from happening again?

OPTIONS: (1 or more of the following.)

Letter of No Tolerance

Letter to Athletic Director

File a complaint and a citation

Deny license

Section 435:25-5-2 Initial licensure; renewal; reinstatement

B) – 2. (Number of days to be determined.)

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Recommend Letter of Notice in violation of Statute 59: Section 527 to Athletic Director of Oklahoma State University and copied to the following:

- Oklahoma State University President
- Director of Human Resources
- Supervising Physician
- Director of Athletic Training
- AT Applicant

ATHLETIC TRAINER

LICENSE TYPE	LICENSE #	LAST NAME	FIRST NAME	APPLICATION	REINSTATEMENT	REENTRY	COMPLETE OR DEFICIENCIES	COMA DATE	OTHER STATE LICENSE CURRENT	INITIAL LIC DATE	EXPIRATION DATE	EXPIRED STATE LIC	EXPIRATION DATE	TEMP	OTHER
AT	964	CONDON	STEVEN	YES			COMPLETE	9/14/16							PAGE 5-15
AT	972	ALANIZ	CHRISTEN	YES			COMPLETE	9/14/16							PAGE 16-31
AT	956	CHEATHAM	SHANICE	YES			COMPLETE	9/14/16							8/23-9/23/16 PG 32-42
AT	955	CLOUD	CLAYTON	YES			COMPLETE	9/14/16							8/23-9/23/16 PG 43-53
AT	971	HEIM	WILLIAM	YES			COMPLETE	9/14/16	VA PG 61						PG 54-69
AT	970	MUNDY	HANNA	YES			COMPLETE	9/14/16							PG 70-79
AT	954	ROSSI	ANTHONY	YES			COMPLETE	9/14/16							8/23-9/23/16 PG 80-90