

Registered Electrologist Advisory Committee

Minutes

The Registered Electrologist Advisory Committee of the Board of Medical Licensure and Supervision held a meeting on August 6, 2018, in accordance with the Open Meeting Act. The meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this meeting was transmitted to the Oklahoma Secretary of State on October 10, 2018. The notice and agenda were posted on the Board's website on July 30, 2018 at 9:15 a.m. in accordance with 25 O.S. § 311.9.

Members present were:

Nancy Casteel, RE, Chair
Tina Winzeler, RE

Member absent was:

Carrie Dooly, RE

Others present included:

Barbara J. Smith, Executive Secretary
Lisa Cullen, Acting Director of Licensing
*Thomas Schneider, AAG, Committee Advisor

Having noted a quorum, Ms. Casteel called the meeting to order at 8:35 a.m.

Following Committee review, Ms. Winzeler moved to approve the minutes of August 14, 2017, as written. Ms. Casteel seconded the motion and the vote was unanimous in the affirmative.

The Committee Chair re-ordered the agenda and called the request of **JESSICA EDMONDSON**. Ms. Edmondson appeared in person in support of her request for approval of education to begin preceptorship training. Following Committee review, Ms. Winzeler moved to approve the transcript of education for **JESSICA EDMONDSON** and allow her to begin preceptorship training. Ms. Casteel seconded the motion and the vote was unanimous in the affirmative.

*Mr. Schneider joined the meeting.

JOANN RECTOR did not appear in support of her request for approval of education to begin preceptorship training. The Committee reviewed Ms. Rector's education and Ms. Winzeler moved to approve the transcript of education as presented for **JOANN RECTOR** and allow her to begin preceptorship training pending completion of the required chemistry course. Ms. Casteel seconded the motion and the vote was unanimous in the affirmative.

Next, Thomas Schneider, AAG, Committee Advisor, provided an in-depth presentation on the Oklahoma Open Meeting Act. The Committee thanked Mr. Schneider for the information.

*Mr. Schneider left for the remainder of the meeting.

The Committee then considered changing/correcting titles of certain curriculum listed under "Journal Articles" on Page 2 of the Curriculum of Study attached hereto. Following Committee review, Ms. Casteel moved to approve the following corrections/changes: Add the language, "All articles are available at the Medical Board" at the top of the listing for Journal Articles and remove the language "Available at the Medical Board" from each individual listing; Article #1 – correct the spelling of HIPAA and delete the word "All"; Article #2 – CDC and WHO printout ~ What is Hepatitis; Article #3 – CDC and WHO printout ~ What is HIV/AIDS. Ms. Winzeler seconded the motion and the vote was unanimous in the affirmative. (**See Attachment #1**)

The Committee confirmed that the RE continuing education compliance period is three years and each licensee needs to earn 15 hours which equals 1.5 continuing education units. The Committee asked that Staff determine if a menu may be added by our I.T. Department so that licensees may determine how many CEUs they are lacking upon logging in.

Next, the Committee reviewed continuing education units ("CEUs") for approval. Following Committee review and discussion, Ms. Casteel moved to approve all continuing education units as presented *with the exception of the CEU presented by SHAUNAGH GILLERAN (6 hours) due to no certification of completion*. Ms. Winzeler seconded the motion and the vote was unanimous in the affirmative. Following the vote, the Committee issued a Staff Directive that letters be sent to Vicki Branstetter and Patty Peters advising that a certification or authorization of completion on their approved CEUs needs to be received immediately.

Following a presentation by Barbara Smith, Ms. Winzeler moved to elect to post special meeting agendas on the website only in accordance with 25 O.S. § 311.12. Ms. Casteel seconded the motion and the vote was unanimous in the affirmative.

There being no further business, Ms. Casteel adjourned the meeting. The time was 10:28 a.m.

Registered Electrologist Advisory Committee Board of Medical Licensure and Supervision

Curriculum of Study

BOOKS/GUIDES

1. Greenblatt, Robert B.: Unwanted Hair, United Kingdom, Parthenon Press, 1985, or later. Available from the Board office.
2. Hinkle, Arthur Ralph: Electrolysis, Thermolysis and the Blend, Los Angeles, California, Arrow Publishers, 1969. Available from electrolysis supply houses.
3. Lookingbill and Marks: Principles of Dermatology, 2nd ed. to current ed., Chapter 22, 24, and 25 DELETED. Available from electrolysis supply houses or the publisher - W.B. Saunders, 6277 Sea Harbor Drive, Orlando, FL 32821-9816, Telephone - 800/545-2522.
4. Bono, Michael: The Blend Method. Available at electrology supply houses or from Tortoise Press, 1310 San Miguel Avenue, Santa Barbara, CA 93109-2043.
5. Bono, Michael: Treatment Strategy for Electrology Regrowth, Wound Healing, Overtreatment, 2011. Available at electrology supply houses or publisher.
6. IBEC Study Guide (current edition). Available at American Electrology Association.
7. Oklahoma State Board of Medical Licensure and Supervision, "Registered Electrologist Act," 59 O.S. §§ 536, et seq, with Oklahoma Administrative Code 435:40.
8. Oklahoma Administrative Code Chapter 40: Infection Control Standards (same book as #7).

JOURNAL ARTICLES

(All articles are available at the Medical Board)

1. Journal of Electrology 18:2 (2003) re: "HIPAA"
2. CDC and WHO printouts ~ "What is Hepatitis?"
3. CDC and WHO printout ~ "What is HIV/AIDS?"
4. Ledins, Nancy S.: "The Isthmus, Regrowth and Permanency," The Hair Route, 1983.
5. Safety Council of Beauty Trade: "Prescription for Safety."

AUDIO-VISUAL MATERIALS

Available for purchase from Prestige Electrolysis Supply or for rental from the Oklahoma State Electrology Association.

1. Galvonic Electrolysis Video - Dr. Robert Schuster
2. Electrolysis Side Effects Video - Dr. Robert Schuster
3. Thermolysis Video - Dr. Robert Schuster
4. Blend Video - Dr. Robert Schuster

Electrolysis Supply Houses:

Prestige Electrolysis Supply
16985 West Bluemound Road, Suite 203
Brookfield, WI 53005
800/783-7403

Instantron Company
3124 Pawtucket Avenue
East Providence, RI 02915
800/886-6141

Texas Electrolysis Supply
P.O. Box 1682
Dickenson, TX 77539
800/626-6025