

Registered Electrologist Advisory Committee

Minutes

The Registered Electrologist Advisory Committee of the Board of Medical Licensure and Supervision held a meeting on February 11, 2019 in accordance with the Open Meeting Act. The meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this meeting was transmitted to the Oklahoma Secretary of State on October 10, 2018. The notice and agenda were posted on the Board's website on February 7, 2019 at 3:59 p.m. in accordance with 25 O.S. § 311.9.

Members present were:

Nancy Casteel, RE, Chair
Tina Winzeler, RE

Member absent was:

Carrie Dooly, RE

Others present included:

Barbara J. Smith, Executive Secretary
Lisa Cullen, Director of Licensing

Having noted a quorum, Ms. Casteel called the meeting to order at 8:35 a.m.

Following Committee review, Ms. Casteel moved to approve the minutes of December 3, 2018, as written. Ms. Winzeler seconded the motion and the vote was unanimous in the affirmative.

DEE ANN CAMPBELL appeared in support of her application for Registered Electrologist licensure. Ms. Campbell presented her curriculum for the Committee review. She stated she has taken all of the required courses for licensure through a dental assistant program at Colorado College of Medical and Dental Assistants. Subsequently, that college closed and she is unable to obtain her official transcripts. She has written to the state of Colorado for assistance in obtaining those records, but has not received any return correspondence. Ms. Campbell is currently working in a medical field (ophthalmology) and has obtained continuing medical education in that field as well as other health-related fields. The Committee stated it needs to be able to determine if her formal education meets the requirements for licensure in Oklahoma.

Ms. Campbell reported that she has worked as an electrologist in Illinois for almost two years and is currently licensed in that state. She stated that she received over 600 hours of training to become eligible for licensure in Illinois. She has also received on-the-job training in her position as an ophthalmic technician and has become certified in that field.

Mr. Schneider advised the Committee that this application falls under Okla. Admin. Code 435:40-1-6 which sets forth that "all other requirements for licensure must be met by this

applicant" which includes the curriculum requirements of anatomy, physiology, chemistry and microbiology. The rule further requires the preceptor to have certain credentials. Ms. Campbell stated her electrology instructor (with Accurate Hair Removal & Skincare Academy & Supply in Hinsdale, Illinois) has recently passed away. However, at the time Ms. Campbell received her electrology training, her instructor was a Certified Professional Electrologist ("CPE") and had taught for many years. Lisa Cullen verified that the instructor held a CPE. The Committee stated that training information as well as equivalent coursework needs to be obtained and/or verified.

Ms. Winzeler moved to recommend tabling the application of **DEE ANN CAMPBELL** for Registered Electrologist licensure pending verification of having met the required training standards and college coursework in microbiology, anatomy, organic chemistry and physiology. Ms. Casteel seconded the motion and the vote was unanimous in the affirmative. The Committee advised the law required that the applicant physically attend the courses and not "test out." Following further discussion, Ms. Winzeler moved to withdraw her motion. Ms. Casteel seconded the motion and the vote was unanimous in the affirmative. (**Motion withdrawn.**)

Ms. Winzeler then moved to recommend tabling the application of **DEE ANN CAMPBELL** for Registered Electrologist licensure pending verification of having met the required training standards and college coursework in microbiology, anatomy, general chemistry and physiology. Ms. Casteel seconded the motion and the vote was unanimous in the affirmative.

COURTNEY BARTLEY appeared in support of her application for Registered Electrologist licensure and to present her curriculum to the Committee for review. Ms. Bartley is currently practicing as a pharmacist and has been an electrology patient since 2011. She was unaware that a course in anatomy was required for licensure. She did take zoology and in that course she dissected a pig, baby shark, bird, frog, cat, and several other animals. Upon review, the Committee found that her zoology study, in addition to her taking two courses of physiology, met the anatomy equivalency requirement for licensure. Her plan is to train in Owasso, Oklahoma, under Julie Bushong Clark.

Ms. Winzeler moved to recommend approving the curriculum of **COURTNEY BARTLEY** and allowing her to begin preceptorship training. Ms. Casteel seconded the motion and the vote was unanimous in the affirmative. Following the vote, the Committee advised the applicant that preceptorship consists of 600 hours with at least 300 of those hours being "hands-on."

There being no further business, Ms. Casteel adjourned the meeting. The time was 9:25 a.m.