

## **Minutes**

The Music Therapy Committee of the Board of Medical Licensure and Supervision met on November 7, 2016, in accordance with the Open Meeting Act. The special meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this specially scheduled meeting was transmitted to the Oklahoma Secretary of State on October 17, 2016, and posted on the Board's website on November 4, 2016. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 NE 51st St., Oklahoma City, OK on November 4, 2016 at 8:30 a.m.

Members Present were:

Sophia Lee, PhD, MT-BC  
Suzanne Heppel, MT-BC  
Rachel Nowels, MT-BC  
Linda McCoy, Healthcare Professional

Member Absent was:

Dyann Arnett, Lay Person

Others present:

Reji Varghese, Deputy Director  
Barbara J. Smith, Executive Secretary  
Teresa Mitchell, Director of Licensing  
Kenna Shaw, Administrative Technician  
Lisa Cullen, Administrative Technician  
Tiffany Wythe, AAG, Committee Advisor

Having noted a quorum, Ms. Heppel called the meeting to order at 1:10 p.m.

First, the Committee heard from Tiffany Wythe, Assistant Attorney General and Committee Advisor, regarding the Oklahoma Open Meeting Act. Ms. Wythe covered topics relevant to the Committee including agendas, minutes, and proper notice.

Then the Committee heard from Reji Varghese, Deputy Director, as he led the Committee in an orientation for new committee members. Mr. Varghese covered topics including the staff organizational chart, the various departments of the agency, and all licensing matters. Mr. Varghese pointed out that travel reimbursements are not provided for in the current law and asked Ms. Wythe for her opinion in this regard. Ms. Wythe believes the Committee would fall under the State Travel Act for any travel reimbursements in this regard, but she will look into it.

Barbara Smith, Executive Secretary, led a discussion regarding the initial terms of service for the committee members, with emphasis on the staggered terms of each MT professional committee member pursuant to the Board's appointment, respectively. The terms and dates of

expirations, pursuant to *Okla. Stat. 59 § 889.3.B.2* and *Okla. Stat. 59 § 889.3.B.2.a* are as follows:

Next, Ms. Smith led a discussion regarding the nominations for the roles of chair and vice-chair of the committee. Following Committee discussion, Dr. Lee nominated Suzanne Heppel to serve as Chair. Ms. McCoy seconded the motion and the vote was unanimous in the affirmative.

Ms. Nowels nominated Dr. Lee to serve as vice-chair. Ms. McCoy seconded the motion and the vote was unanimous in the affirmative.

Mr. Varghese went through the online application process with the Committee, and explained that, for now, all applications will be in paper form. An archived form was given to the committee for their review and information. The Committee members were asked to bring their individual proposed revisions of the form to the December meeting for finalization by Licensing. Dr. Lee asked that, in accordance with the law, the certification “LPMT” for “Licensed Professional Music Therapist” be used on all the forms. Mr. Varghese stated that hopefully, the initial application approval will happen at the December 12, 2017 meeting and the committee will also need to discuss fees at that time. The Committee members will individually and separately review the rules regarding fees on our website prior to the meeting.

In response to Mr. Varghese's questions regarding *Title 59 Okla. Stat. § 889.5.C* which reads, "*The Board shall waive the examination requirement until January 1, 2020, for an applicant who is designated as a registered music therapist, certified music therapist or advanced certified music therapist and in good standing with the National Music Therapy Registry,*" Dr. Lee explained that a registered music therapist credential ("RMT") was earned through the National Association for Music Therapy until 1998. At that time, the National Association for Music Therapy merged with the American Association for Music Therapy and became the American Music Therapy Association. Dr. Lee went on to say that this law is in place for those practicing therapists who are registered, but not certified therapists. The registered therapists will be required to show proof that they are continuing their credential to certified music therapist or advanced music therapist. After 2020, the National Music Therapy Registry will no longer exist. The Committee stated they do not believe there are any music therapists in Oklahoma who are still under the Registry. After January 1, 2020, there will be licensure exam requirements if there is proof a therapist is registered with the National Registry. Dr. Lee then identified the following acronyms:

**CBMT** - Certification Board for Music Therapist

## RMT - Registered Music Therapist

## CMT - Certified Music Therapist

**ACMT** - Advanced Certified Music Therapist  
**MT-BC** - Music Therapist Board Certified  
**NAMT** - National Association for Music Therapy  
**AAMT** - American Association for Music Therapy  
**AMTA** - American Music Therapy Association

Dr. Lee further confirmed that vetting the 1200 hours of clinical training and all continuing education requirements of applicants will not be the responsibility of our Licensing Department. The 1200 hours of clinical training is a requirement for graduation and the CEUs are required for board certification.

The Committee then discussed drafting proposed rule language. The Committee will pull a suitable template from our website and use that as a guide for drafting rule language. The rule language will be reviewed at the December 12<sup>th</sup> Committee meeting. It will be difficult, timewise, to get these rules drafted and approved for 2017.

Next, Mr. Varghese presented the Music Therapy webpage for Committee review. Following discussion, Ms. Heppel moved to approve the webpage. Dr. Lee seconded the motion and the vote was unanimous in the affirmative.

Following Committee discussion, Dr. Lee moved to approve the following proposed meeting dates with the change that the meetings convene at 1:30 p.m. rather than 1:00 p.m. Ms. Nowels seconded the motion and the vote was unanimous in the affirmative.

**December 12, 2016; February 27, 2017; April 10, 2017; May 22, 2017; July 10, 2017;  
August 28, 2017; October 16, 2017; and December 11, 2017**

There being no further business, Ms. Heppel moved to adjourn the meeting. Ms. McCoy seconded the motion and the vote was unanimous in the affirmative.