

## Minutes

The Music Therapy Committee of the Board of Medical Licensure and Supervision met on August 13, 2018, in accordance with the Open Meeting Act. The meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this regularly scheduled meeting was transmitted to the Oklahoma Secretary of State on October 10, 2017, and posted on the Board's website on August 9, 2018 at 9:27 a.m. pursuant to 25 O.S. § 311.9(b).

### Members Present were:

Suzanne Heppel, MT-BC – Chair  
Sophia Lee, PhD, MT-BC – Vice-Chair  
Dyann Arnett, Lay Person  
Rachel Nowels, MT-BC

### Member Absent:

Linda McCoy, Healthcare Professional

### Others present:

Lyle Kelsey, Executive Director  
Reji Varghese, Deputy Director  
Barbara J. Smith, Executive Secretary  
Lisa Cullen, Acting Director of Licensing  
Thomas Schneider, AAG, Committee Advisor

Having noted a quorum, Ms. Heppel called the meeting to order at 1:35 p.m.

Following Committee review, Dr. Lee moved to approve the minutes of March 26, 2018 as written. Ms. Arnett seconded the motion and the vote was unanimous in the affirmative.

The Committee then reviewed applications for licensure. Dr. Lee moved to recommend approval of the incomplete application of **SAMANTHA RENEE NOSSAMAN** for Licensed Professional Music Therapist pending completion of the file. Ms. Nowels seconded the motion and the vote was unanimous in the affirmative.

Following Committee review, Dr. Lee moved to recommend approval of the incomplete application of **ELIZABETH HILLIGOSS ALLEN** for Licensed Professional Music Therapist pending completion of the file. Ms. Nowels seconded the motion and the vote was unanimous in the affirmative.

Ms. Cullen then presented an update on the No Practice/Misdemeanor letters which were recently sent to those who are/or may be practicing music therapy without a license in the state. Dr. Lee reported that:

- Yu-Ling Chen has been out of the country since June of 2018 and that Dr. Lee will deliver the letter to Ms. Chen.

- Dr. Lee sent licensing information directly to Ms. Cravens' supervisor.
- Kathryn Kirk is currently working for St. Anthony, but her job description may not be that of a music therapist.
- Brooke Nicole Roulet is not currently working as a MT.
- Lastly, Dr. Lee will gather information regarding the location and current employment of potential licensees and submit that information to our licensing department.

Several of the No-Practice letters were returned unclaimed. The Committee reported that the list of potential licensees will be updated with contact information, etc., every five years by the Certification Board of Music Therapists. Mr. Schneider, Committee Advisor and Assistant Attorney General, advised not taking action at this time. Ms. Nowels moved to table this matter until the next meeting of the MT Committee. Ms. Arnett seconded the motion and the vote was unanimous in the affirmative. *(See Attachment #1)*

Robert B. Nisbet, MD, Coordinator, was not present for the Oklahoma Allied Professional Peer Assistance presentation and the presentation will be given at another time.

There being no new business, Ms. Arnett moved to adjourn the meeting. Dr. Lee seconded the motion and the vote was unanimous in the affirmative. The time was 1:58 p.m.

**No-Practice / Misdemeanor Letters  
sent to those who are/or may be  
practicing music therapy in Oklahoma**

Attachment #1

Licensed Music Therapist	Certified Letter Sent 7/17/18	Outcome
ALLEN, ELIZABETH HILLIGOSS	☑	APPLICATION RCVD 7/24/18
CHEN, YU-LING	☑	Returned unclaimed 8/10/18
CRAVENS, ROSALIND KATHLEEN	☑	Returned unclaimed 8/9/18
HOSSENLOPP, MARIA ANGELA	☑	
KIRK, KATHRYN MACKENZIE	☑	Returned unclaimed 8/9/18
LOOMIS, AMBER L.	☑	Returned unclaimed 8/7/18
MALCOM, HEATHER ROSE	☑	Email rcvd, but has not applied as of 8/8/18 APP RCVD 8/10/2018
ROSS, CAROL DARLINGTON	☑	Rcvd letter 7/30/2018, not practicing as Music Therapist
ROULET, BROOKE NICOLE	☑	Returned unclaimed 8/9/18
SHANLEY, ELIZABETH SUZANNE	☑	Rcvd letter 7/26/2018, not practicing as Music Therapist
WILCZEK, RACHEL ANNETTE	☑	