

Minutes

The Occupational Therapy Advisory Committee of the Board of Medical Licensure and Supervision met on October 10, 2013 in accordance with the Open Meeting Act. The meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Members present were:

Jamie Nevarez, OTA, Vice Chair
Kari Garza, OT
Troy Lee, OT

Member absent was Mary White, OT, Chair.

Others present included:

Robyn Hall, Director of Licensing
Kathy Plant, Executive Secretary
Alecia George, AAG, Committee Advisor
Students from the Caddo-Kiowa Technology Center OTA Class

Noting that a quorum was present, Ms. Nevarez called the meeting to order at 9:10 a.m.

The Committee reviewed the minutes from the July 18, 2013, Committee meeting. Ms. Garza moved to approve the minutes. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

KELLEY KRISTIN DUNCAN appeared in support of her application for reinstatement of Occupational Therapist license. Ms. Duncan's license lapsed in October 2004, although she held a Missouri license until 2009. Ms. Duncan said she had been caring for family during that time. She discussed her practice plans and her continuing education hours. Ms. Garza moved to recommend approval for licensure pending satisfactory completion of 96 hours of continuing education, with at least half of those being obtain on-site, and pending satisfactory completion of 22 days of practice under direct, on-site supervision. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

CANDICE COMBS appeared in support of her application for reinstatement of Occupational Therapy Assistant license. Ms. Combs' license expired in 2004. Ms. Combs stated she had maintained her NBCOT certification, which included 36 hours of continuing education every three years. Ms. Nevarez moved to recommend approval of the application pending satisfactory completion of three months (528 hours) of practice under direct, on-site supervision. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

Applications for licensure and reinstatement of licensure were reviewed. Ms. Nevarez moved to recommend approval of the following applications for Occupational Therapist licensure. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

CHARLES GABRIEL CHODRICK
MARIAH SHILOH DIEKER
LAURA KENNEY

KELLI MEREDITH CLEVETTE
LAUREN BAILEY KEELE

Mr. Lee moved to recommend approval of the following applications for licensure as Occupational Therapists pending satisfactory completion of the files.

MARGARET CAROLINE HOLTON HOLLY WHITNEY
STEPHANIE JOANN WHITNEY

He further moved to recommend approval of the application of **NANCY HAZEL MCDOWELL** for reinstatement of Occupational Therapist licensure. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

Ms. Garza moved to recommend approval of the following applications for Occupational Therapist licensure:

SHEILA KAY RICHARDSON NICHOLE EVE SCHOMMER

She further moved to recommend approval of the following applications for licensure as Occupational Therapists pending satisfactory completion of the files:

JANA RENEE BEDSWORTH SALLY KATHLEEN COOKSON
STARLEE JEANNE COUNTS

Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

Ms. Garza moved to recommend approval of the following applications for licensure as Occupational Therapy Assistants pending satisfactory completion of the files. Ms. Nevarez seconded the motion and the vote was unanimous in the affirmative.

CINDY FESSENDEN PAMELA DIANN FRIEND
MARY RENAE HUFF MICHAEL JUDE MATTHEWS
SHARON WASHINGTON CASEY JAY WILLARD

Mr. Lee moved to recommend approval of the following applications for licensure as Occupational Therapy Assistants pending satisfactory completion of the files. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

WENDY IDEA AYRES JILLIAN DIANE BARNES
JONI BUCKRIDGE LYDIA BRYNN BURNS
MICHELLE CHERI CARTER

Ms. Nevarez moved to recommend approval of the following applications for licensure as Occupational Therapy Assistants pending satisfactory completion of the files:

HEATHER LEIGH DODSON JILLIAN JAN GREGSTON
KYLEE ELYSE HOFFMAN

She further moved to recommend approval of the following applications for reinstatement of Occupational Therapy Assistant licensure:

STACE ANN PARSONS JANELLE RAE PENDERGAST-MARR

Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

A request from **David Redick, OTR/L** to supervise an additional COTA was reviewed. Ms. Garza moved to table the request and ask for more information on the proximity of the facilities where the COTAs would be practicing in relation to where he will be working, clarification of how records of consultation are kept and facility procedures for interaction between Mr. Redick and COTAs prior to implementation of plan of care. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

A request **Jeani Tomlinson, OTR/L** to supervise an additional COTA was reviewed. Mr. Lee moved to approve the request to supervise one additional COTA for a period of one year as long as there is no deviation from the outline presented in her request. He further moved to review the request again after one year. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

A request from **Jeanne M. Gallien Gorman, OTR/L** to supervise additional COTAs was reviewed. Ms. Garza moved to approve the request for the additional two COTAs as long as there is no deviation from the outline presented in her request and that she does not exceed 350 hours total per month of COTA supervision. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

AARON VICTOR appeared in support of his application for Occupational Therapy Assistant licensure. Staff reported that Mr. Victor had met with the Board Secretary and a proposed Agreement for licensure was developed. Mr. Victor explained his arrest for DUI. After review of the application, Ms. Nevarez moved to enter into Executive Session. Ms. Garza seconded the motion and the vote was unanimous in the affirmative. Ms. Garza made the motion to return to open session. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

Mr. Victor answer additional questions from the Committee. Mr. Victor discussed his practice plans. Mr. Lee moved to recommend approval of the application under terms of the Agreement amended to add terms that he meet with the Committee in one year, that he have his employers provide quarterly reports to the Board, and, if he obtains a job as a COTA, that he have direct, on-site supervision by an Oklahoma licensed Occupational Therapist until modified by the Board as recommended by the Committee. Ms. Garza seconded the motion and the vote was unanimous in the affirmative. (See attachment #1)

One continuing education audit was reviewed. **Sandra Lee Nettleton, OT** submitted additional documentation to provide proof of the remaining 45 minutes she needed to be in compliance with the continuing education requirements. After review, Ms. Garza moved to approve the audit. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

The Committee acknowledged the class from Caddo-Kiowa Technology Center. They discussed with the students what they had learned by observing the meeting. The class thanked the Committee for letting them attend the meeting.

The following were set as meeting dates for 2014:

January 23

April 3

July 10

October 9

The next item on the agenda was a report on pending disciplinary cases. Staff advised there were no pending disciplinary cases. No further action was required.

Requests for approval of continuing education courses were reviewed. Mr. Lee moved to approve the courses as indicated on the forms. Ms. Garza seconded the motion and the vote was unanimous in the affirmative. (See attachment #2)

There being no further business, Ms. Nevarez moved to adjourn the meeting. Mr. Lee seconded the motion and the vote was unanimous in the affirmative. The time was 11:23 A.M.