

Minutes

The Advisory Committee on Orthotics and Prosthetics of the Board of Medical Licensure and Supervision met December 9, 2016, in accordance with the Open Meeting Act. The meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this specially scheduled meeting was transmitted to the Oklahoma Secretary of State on November 30, 2016 and posted on the Board's website on December 7, 2016. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 NE 51st St., Oklahoma City, OK on December 7, 2016 at 10:15 a.m.

Members present were:

Jonathan Day, LPO, Chairman
Daniel Thies, LO, Vice-Chair
Dee McKasson, LO
Chad Simpson, LPR

Members absent were:

Ruth Cain, Public Member
Hank Ross, Medical Board Representative

Also present were:

Barbara Smith, Executive Secretary
Teresa Mitchell, Licensing Director
Jason Fennell, I.T. Technician
Rachel Hebert, Support Services Technician
Ivory Ihegboro, Licensing Technician
Sheree Gallagher, Licensing Technician

Having noted a quorum, the meeting was called to order by Mr. Day at 11:00 a.m.

Barbara Smith, Executive Secretary, led a very brief orientation for the committee members and advised that all materials presented for the committee's review will now be in electronic form on iPads issued by the Board for committee use. Hard copies of materials in binders/notebooks will no longer be provided. The Laws and Rules will be accessed electronically as well, as the agency is moving away from hard copies of the handbooks. The iPads are the property of the Medical Board and are for committee use during meetings and will remain at the agency at all times.

Following Committee review, Mr. McKasson moved to approve the minutes of July 8, 2016 as written. Mr. Thies seconded the motion and the vote was unanimous in the affirmative.

Following Committee review, Mr. Thies moved to recommend approval of the complete application of **JODY LEE HUWYLER** for Licensed Prosthetist/Orthotist. Mr. Simpson seconded the motion and the vote was unanimous in the affirmative.

The Committee then reviewed the incomplete application of **DANIEL JOEL ARNETTE** for Registered Prosthetist/Orthotist Assistant licensure. The Committee pointed out that Mr. Arnette's information indicated he was endorsed by "Technical Prosthetist/Orthotist" and questioned why he had not been endorsed by "Assistant Prosthetist/Orthotist." Teresa Mitchell, Licensing Director, stated that was an error and Mr. Arnette was, in fact, endorsed by "Assistant Prosthetist/Orthotist". Mr. Simpson moved to recommend approval of the incomplete application pending completion of the file. Mr. Thies seconded the motion and the vote was unanimous in the affirmative.

The Committee next reviewed the proposed dates of February 17, 2017, July 7, 2017, and October 27, 2017 for 2017 meeting dates. Mr. Simpson requested that the day of July 7, 2017 be revisited as we get closer to the meeting time as that date may interfere with the July 4th holiday. Mr. McKasson moved to approve the 2017 dates as presented. Mr. Simpson seconded the motion and the vote was unanimous in the affirmative.

There being no further business, Mr. McKasson moved to adjourn the meeting. Mr. Thies seconded the motion and the vote was unanimous in the affirmative. The meeting was adjourned at 11:10 a.m.