

Minutes

The Advisory Committee on Orthotics and Prosthetics of the Board of Medical Licensure and Supervision met on July 13, 2018, in accordance with the Open Meeting Act. The meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this regularly scheduled meeting was transmitted to the Oklahoma Secretary of State on October 10, 2017. The notice and agenda were posted on the Board's website on July 10, 2018, at 2:39 p.m. pursuant to Title 25 O.S. §311.9.

Members present were:

Jonathan Day, LPO, Chairman
Dee McKasson, LO, Vice-Chairman
Michael Huggins, CP, LPO
Jeffrey M. Arnette, LPO
Mr. Bill Dunham
Mr. Ron King

Members absent were:

Mr. Hank Ross, Medical Board Representative

Also present were:

Reji Varghese, Deputy Director
Barbara Smith, Executive Secretary
Lisa Cullen, Acting Director of Licensing

Having noted a quorum, the meeting was called to order by Mr. Day at 11:00 a.m.

Following Committee review, Mr. King moved to approve the minutes of October 27, 2017, as written. Mr. Dunham seconded the motion and the vote was unanimous in the affirmative.

Following Committee review and discussion, Mr. Arnette moved to recommend approval of the complete application of **KAYLA MARIE CARTE** for Licensed Orthotist licensure. Mr. Huggins seconded the motion and the vote was unanimous in the affirmative.

Following Committee review and discussion, Mr. Arnette moved to recommend approval of the complete application of **RICK RENTFROW** for Licensed Orthotist/Prosthetist. Mr. Huggins seconded the motion and the vote was unanimous in the affirmative.

Following Committee review and discussion, Mr. King moved to recommend approval of the incomplete application of **GEOFFREY HOFFMAN** for Licensed Prosthetist licensure pending completion of the file. Mr. Arnette seconded the motion and the vote was unanimous in the affirmative.

Following Committee review and discussion, Mr. Arnette moved to recommend tabling the incomplete application of **ROBERT CARL BURCHAM, JR.**, for Licensed Prosthetist

licensure pending completion of the file to include meeting all standard Oklahoma requirements for licensure. Mr. Huggins seconded the motion and the vote was unanimous in the affirmative.

Following Committee review and discussion, Mr. McKasson moved to recommend approval of the incomplete application of **TIMOTHY SHRIDE** for Licensed Prosthetist licensure pending completion of the file. Mr. King seconded the motion and the vote was unanimous in the affirmative.

Next, Barbara Smith, Executive Secretary, presented an update to the Oklahoma Open Meeting Act, specifically as it relates to posting of regular and special meeting agendas. Following Committee review and discussion, Mr. McKasson moved to elect to post special meeting agendas on the website only pursuant to 25 O.S. Sec. 311.12. Mr. Arnette seconded the motion and the vote was unanimous in the affirmative.

There being no new business, Mr. King moved to adjourn the meeting. Mr. Dunham seconded the motion and the vote was unanimous in the affirmative. The time was 12:01 p.m.