

Physical Therapy Advisory Committee

Minutes

The Physical Therapy Committee of the Board of Medical Licensure and Supervision met on September 29, 2017 in accordance with the Open Meeting Act. The meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this regularly scheduled meeting was transmitted to the Oklahoma Secretary of State on November 1, 2016, and posted on the Board's website on September 27, 2017. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 NE 51st Street, Oklahoma City, Oklahoma on September 27, 2017 at 10:00 a.m.

Members Present:

David Haynes, PT, AT, Chair
Jennifer Ball, PT/ATC, MHR
Andrew Ward, PT, COMT
Carla Hinkle, MS, PTA

Members absent:

Joe Jekel, Public Member

Others present:

Reji Varghese, Deputy Director
Barbara J. Smith, Executive Secretary
Teresa Mitchell, Licensing Director
Kenna Shaw, Administrative Technician (Licensing)
Wendy Howell, Administrative Technician (Licensing)
Thomas Schneider, Assistant Attorney General, Committee Advisor

Having noted a quorum, Mr. Haynes called the meeting to order at 9:05 a.m.

Following Committee review, Ms. Ball moved to approve the minutes of July 28, 2017, as written. Ms. Hinkle seconded the motion and the vote was unanimous in the affirmative.

Ms. Carla Hinkle opened a discussion regarding continuing education course approval. The Committee reviewed a handout provided by Reji Varghese. Mr. Varghese reported that the continuing education review ("CEU") process was changed in order to bring the courses to the Committee in a more timely matter. Mr. Varghese and Mr. Kelsey contracted with Randy Titony, PTA, to review the CEU courses and to pay him \$2.00 for each course reviewed. Mr. Varghese stated that while this is only a short-term fix, it was a great decision and has served its purpose. Ms. Hinkle stated her disagreement and concern with the change of process. Further, she was not informed of this change regarding the review of CEUs until sometime last week.

Mr. Varghese explained that contracts do not have to be approved by the Committee or on a bid basis for the dollar threshold of this award. Mr. Varghese stated again this is only a short-term fix.

Ms. Hinkle again stated she is bothered by this change because the issues as they relate to physical therapy CEUs have not changed. Mr. Varghese explained again that this is just an interim solution, not a long-term solution. He further advised that his plan going forward is to contract out with reviewers. Ms. Hinkle directed that it be made clear on the record she is against this change in process. *(See Attachment #1)*

JAREN MOORMAN, Physical Therapist Assistant, appeared via Skype in support of his request to earn only Category “B” credits per Okla. Admin. Code 435:20-9-3(A)(3). Mr. Moorman previously appeared before the Committee in April of 2017 at which time his request was tabled.

Mr. Moorman stated he has not worked any hours in 2016 or 2017. He is currently in Taiwan. Right now his focus is to enjoy his life, but he plans to return to Oklahoma in the next few years. He has looked into the practice of physical therapy in Taiwan but all of the literature is in Chinese and he currently cannot read Chinese. The Committee stated he is physically able to take online live webinars that would count toward his Category “A” requirement. Following further discussion of the Committee, Mr. Ward moved to deny the request of **JAREN MOORMAN**, Physical Therapist Assistant, to earn only Category "B" credits for his continuing education requirement. Ms. Hinkle seconded the motion and the vote was unanimous in the affirmative.

KELLY JOHNSON, Physical Therapist, appeared via Skype in support of her request to earn only Category “B” credits per Okla. Admin. Code 435:20-9-3(A)(3). Ms. Johnson stated she has not practiced for three years, but she wants to keep her license active. Mr. Haynes stated that unless she is physically unable to obtain Category “A” credits, she will be required to do so. Ms. Hinkle moved to deny the request of **KELLY JOHNSON**, Physical Therapist, to earn only Category "B" credits for her continuing education requirement. Mr. Ward seconded the motion and the vote was unanimous in the affirmative.

SANDRA MAE COLE appeared in support of her application for Physical Therapist Assistant licensure. Her file is currently incomplete. Ms. Mitchell advised that the Foreign Credentialing Commission on Physical Therapy report states that Applicant's education does not meet Oklahoma's requirements for licensure as a Physical Therapist Assistant, however she is licensed in Colorado and is eligible for licensure by endorsement. Ms. Ball moved to recommend approval of the application of **SANDRA MAE COLE** for Physical Therapist Assistant licensure by endorsement pending completion of the file. Ms. Hinkle seconded the motion and the vote was unanimous in the affirmative.

Due to health reasons, **JOHN KROPIEWNICKI**, Physical Therapist, was unable to appear in support of his request to earn only Category “B” credits per Okla. Admin. Code 435:20-9-3(A)(3). Following Committee discussion, Ms. Ball moved to grant the request of **JOHN KROPIEWNICKI**, Physical Therapist, to earn only Category "B" credits for his continuing education requirement. Ms. Hinkle seconded the motion and the vote was unanimous in the affirmative.

The Committee then reviewed applications for licensure. Ms. Hinkle moved to recommend approval of the following incomplete applications for Physical Therapist Assistant licensure

pending completion of the files. Ms. Ball seconded the motion and the vote was unanimous in the affirmative.

KESSINGER, KEELI LAURIN
BARNARD, HUNTOR COY
DRIZ, AGNES APACIBLE
GONZALEZ, STEPHANIE
OWEN, CHRISTOPHER MICHAEL
RANDOLPH, NICHOLAS SHANE
VAZQUEZ, LIZBETH

FLOWERS, TRINTIN EUGENE
EASTWOOD, KATHLEEN ALISON
JOHNSON, DAYNA LYN
TICE, MORGAN DEANN
SILVA, LINDSEY
CHAPA, DONALD
BRENNER, TRACY MICHELL

Following Committee discussion wherein the Committee expressed concern due to the overwhelming amount of deficiencies, Mr. Ward moved to recommend tabling the incomplete application of **DEBRA SUE HILL** pending receipt of further information. Ms. Hinkle seconded the motion and the vote was unanimous in the affirmative.

Ms. Ball moved to recommend approval of the following complete applications for Physical Therapist Assistant Licensure. Mr. Ward seconded the motion and the vote was unanimous in the affirmative.

SCHUTT, TRACEY

PEREZ, ANALI

Ms. Hinkle moved to recommend approval of the following incomplete applications for Physical Therapist licensure pending completion of the file. Ms. Ball seconded the motion and the vote was unanimous in the affirmative.

MOHITE, RONAK
CRAMER, ROBERT TOWNSLEY II
MORGAN, MARSENA CATHERINE
MICHALUK, ERIC CONNELLY
PAGE, MEGAN

BROUWER, TORY LYNN
VANCE, ERICA ESSEX
KOERITZ, JAMIE RAE
SCHAFFER, KYLE EUGENE
FLORES, SARAH J.

Reentry of complete PT – Ms. Ball moved to recommend approval of the complete application of **CAROLYN FAYE CHEEMA** for re-entry of Physical Therapist licensure. Mr. Ward seconded the motion and the vote was unanimous in the affirmative.

Ms. Hinkle moved to recommend approval of the incomplete application of **SHANNON LYNN FEUTZ** for re-entry of Physical Therapist licensure pending completion of the file. Ms. Ball seconded the motion and the vote was unanimous in the affirmative.

Ms. Hinkle moved to recommend approval of the following complete applications for Physical Therapist licensure. Mr. Ward seconded the motion and the vote was unanimous in the affirmative.

WINFUL, OLUWASEYITAN EMMANUEL

CAPPELLANO, STEPHANIE CHRISTINE

AYODELE, AYOWUMI TOLU
GREGG, CAMBRI T
MITCHELL, JILL CHRISTINA
SETLIK, MCKENNA MICHELLE
PERERA, CARL JOSEPH

WHEELER, ERIN ROBERTS
ABBOTT, OLA
ALLMOSLECHER, CLANCY JOSEPH
MILLER, KAITLYN FAE

Next, Ms. Mitchell presented continuing education units for Committee approval. Mr. Ward moved to approve the list of continuing education units presented and those continuing education units that were presented in the form of loose documentation. Ms. Hinkle seconded the motion and the vote was unanimous in the affirmative. *(See Attachment #3)*

Next, the Committee discussed the removal/addition of volunteer members to the Continuing Education Review Subcommittee. Mr. Haynes advised that Olivia Feagins, PT, and Melissa Haddock, PT, are unable to participate and their names should be removed from the subcommittee roster.

Following Committee discussion, Ms. Hinkle moved as follows: Remove Olivia Feagins, PT, and Melissa Haddock, PT, from the roster of the Continuing Education Review Subcommittee; and add David Huslig, PT, Carol Brooks, PT, Jennifer Spinelli, PT, Brigitte Ross, PT, Deidre Robinson, PT, Denise Hutchins, PT, Myra Monroe, PT, Dru Esmeyer, PT, Andrew Ward, PT, Lynn Jeffries, PT, and Randy Titony, PTA, to the Continuing Education Review Subcommittee. Mr. Ward seconded the motion and the vote was unanimous in the affirmative.

Next, Ms. Hinkle opened a discussion regarding the continuing education unit audit process/procedure/timeline. She stated that there are currently 3,426 PT and PTA total licensees and historically 3% of the licensees have been audited. She asked the Committee if they were comfortable with that percentage or if they would like to increase it to perhaps 5% and the Committee indicated that the audit percentage should remain at 3%. Reji Varghese and Teresa Mitchell advised that all CEUs were current through September 7, 2017 and had been entered into the database. Ms. Mitchell advised that when a file is randomly pulled for audit, that licensee will receive an audit letter and the file is flagged so they are unable to renew until the CEUs are received and verified by licensing staff. Ms. Hinkle indicated she would like the audit process to begin as soon as possible. *(See Attachment #1)*

Further, Ms. Ball reported that she met with Lynn Jeffries and was advised that the Oklahoma Physical Therapy Association approved language to revise Chapter 9 of the PT Practice Act specifically as it relates to CEUs. This would require a rule change and the Committee was agreeable to review the recommendations. Ms. Ball will provide the information/documentation to Barbara Smith and Ms. Smith will prepare for Committee review.

Ms. Hinkle then opened a discussion about the licensure process for new licensees. Ms. Mitchell advised that a license is considered "active" when the Form 5 is posted and this normally takes three business days from receipt thereof. If an application is approved pending completion of the file, an approved-pending letter is mailed to the applicant notifying them of the remaining deficiencies. Mr. Varghese advised that there is a new a division in licensing has been created which handles all public and licensee inquiries. This will allow the application analysts to focus on the applicants/applications only. The new division consists of Rachel Herbert, Arista Andrews, Matt Maloney and Teresa Mitchell. Mr. Varghese stated that the creation of this new

division will allow the Form 5s to be processed the same day. The exceptions to same-day posting would be, of course, late receipt at close of business or before a weekend/holiday. (*See Attachment #2*)

There being no new business, Mr. Haynes adjourned the meeting at 10:35 a.m.

Board of Medical Licensure and Supervision
Physical Therapy Advisory Committee - Hand out for agenda items 3, 9 and 10
September 29, 2017- 9:00 A.M.

3 PT Continuing education course approval update

Approved Courses:

4570 courses total approved so far as of 9/28/17 (3937 submitted manually, 633 submitted online). All of these are for the 2016-2017 reporting year. No courses are approved yet for the 2018-2019 reporting year.

Add to the above number: courses presented for committee approval on 9/29/2017 and any that were submitted and in review process.

The process is as follows:

As soon as a new course is submitted online, it is imported into our pending database at the top of the following hour. These are added to the end of the online list (with status "Pending") that night and appear the next morning in the PDF list.

Licensing staff prints off attachments and CE coversheet and prep them to ship to reviewers – *weekly process - at present four times a week.*

Once a course is reviewed by reviewers, then approved by the committee, Teresa emails IT an approved list, which IT import immediately into our database, then update the Online PDF list. The next day the approved courses are selectable by licensees when logging their CEs on their renewal page.

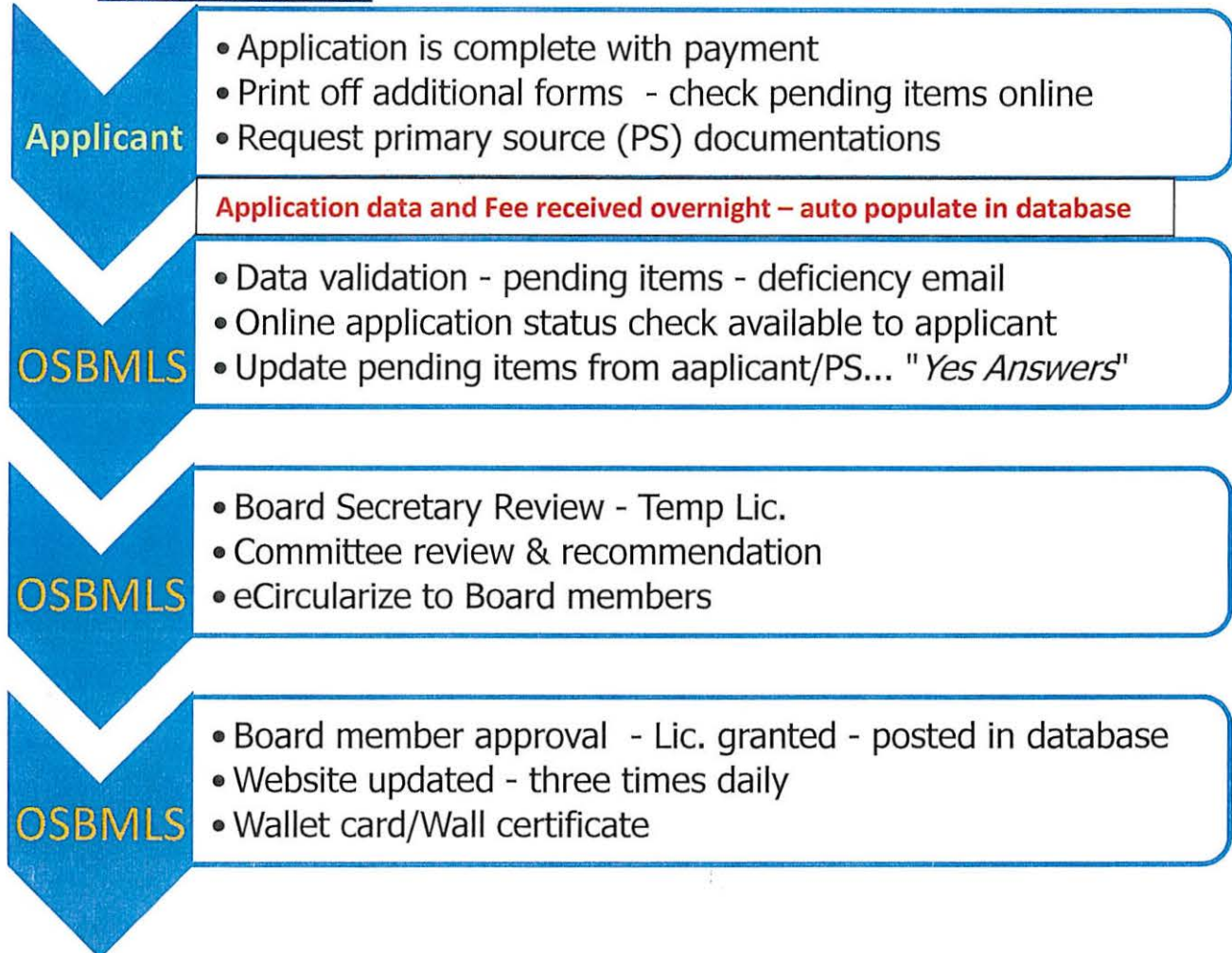
9 PT Continuing education Audit and the process/procedure/ time-line

- 3% of the PT/TA's who are licensed will be audited for CEU compliance.
- Audit letters and paper renewals will be mailed to these individuals at the end of November.
- These individuals can provide the certificates via email or mail.
- After verification of the courses, the licensees can renew.

Board of Medical Licensure and Supervision

Physical Therapy Advisory Committee - Hand out for agenda items 3, 9 and 10
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10 Licensure process for new licensees - timeliness of postings to the OKBMLS website



Past record of "# days between Application received and License granted"		
	Year 2016	January 2017 to June 2017
PT	116 days or 3.86 months	112 days or 3.73 months
PTA	122 days or 4.06 months	121 days or 4.03 months

PT CEUs Approved September 29, 2017

PT CEUs approved in the September 29, 2017 Committee meeting. Attachment #3 will be provided by Licensing for attachment hereto. If you have any questions in the meantime, please contact Licensing at licensing@okmedicalboard.org or (405) 962-1470.