

The Occupational Therapy and Occupational Therapy Assistant audit subcommittee presented the Fall 2020 audit findings at the recent committee meeting. The committee members are very concerned with the issues they saw.

- 20 CEU hours not submitted (less than 5 or 19)
- BLS and/or workplace requirement courses **DO NOT** count toward CEU's
- Courses submitted did not have a relevance to OT
- Supervision of students: must be OT/OTA students only.
- An Academic Institution must provide verification of student supervision/fieldwork.
- Certificates/Confirmation of conferences and courses must be provided. (Verbal attestations or emails **will not** be accepted/counted.)
- Certificates should be in good condition and viewable.
- CEU courses **MUST** be obtained during the reporting period.
- Academic courses submitted **MUST** be relevant to the field of OT.

The following is advice for licensees from the subcommittee.

- Do **NOT** wait until you are audited to complete your CEU's.
- If you do not complete/pass the audit, **you will NOT be able to renew your license.**
- Ensure that all your current contact information is updated and accurate with the OK Medical Board. Email is the main source of communication.
- During your audit, ensure that you are checking emails and communicating frequently with the OK Medical Board.
- If you have a question, ask.