

Registered Electrologist Advisory Committee

Minutes

The Registered Electrologist Advisory Committee of the Board of Medical Licensure and Supervision held a regular meeting on August 15, 2022 in accordance with the Open Meeting Act. The meeting was held in accordance with the Oklahoma Open Meeting Act. Advance notice of this meeting was transmitted to the Oklahoma Secretary of State on October 15, 2021. The notice and agenda were posted on the Board's website on August 10, 2022 at 11:52 a.m. in accordance with 25 O.S. § 311(A)(9).

Members present were:

Nancy Casteel, RE, Chair
Carrie Dooly, RE, Vice-Chair
Tina Winzeler, RE

Others present included:

Barbara J. Smith, Executive Secretary
Lisa Cullen, Director of Licensing
Valeska Barr, Assistant Director of Licensing
Larry Carter, Chief of Investigations
Madalynn Martin, Assistant Attorney General, Committee Legal Advisor

Having noted a quorum, Ms. Casteel called the meeting to order at 8:30 a.m. Ms. Smith introduced Ms. Martin as the new Committee Legal Advisor.

Following Committee review, Ms. Dooly moved to approve the minutes of November 15, 2021 as written. Ms. Winzeler seconded the motion and the vote was unanimous in the affirmative.

Next, nominations for the role of Committee Chair and Vice-Chair were considered. Ms. Dooly nominated Ms. Casteel to serve in the role of Committee Chair and Ms. Casteel declined the nomination. Ms. Winzeler nominated Ms. Dooly to serve in the role of Committee Chair and Ms. Dooly accepted the nomination. Ms. Casteel seconded the motion and the vote was unanimous in the affirmative.

Then Ms. Casteel nominated Ms. Winzeler to serve in the role of Committee Vice-Chair and Ms. Winzeler accepted the nomination. Ms. Dooly seconded the motion and the vote was unanimous in the affirmative.

ERROL GOAD appeared in support of her application for Registered Electrologist licensure and for review of her education. Following discussion, Ms. Winzeler recommended approving the education as presented pending receipt of the Seminole State College official transcript and to also approve Ms. Goad to begin training. Ms. Dooly seconded the motion and the vote was unanimous in the affirmative. The Committee took no action on her application at this time and it remains incomplete.

The Committee then reviewed the completed hours of instruction of **SHARAME GUESS**. Following review, Ms. Winzeler tabled this matter pending completion of the required microbiology course. Ms. Dooly seconded the motion and the vote was unanimous in the affirmative.

The Committee reviewed **Continuing Education Totals** for the **CE Cycle 2019-2021**. Following review and discussion, Ms. Dooly moved to approve the totals as presented with the exception of sending a letter to **SARA DUBOUIS** reminding her of the CE requirements and her current status therewith. Ms. Winzeler seconded the motion and the vote was unanimous in the affirmative.

The Committee reviewed **Continuing Education Totals** for the **CE Cycle 2022-2025**. Following review, the Committee determined no action was needed at this time.

Then the Committee reviewed **Continuing Education Units** recommended for approval (2019-2021 and 2022-2025 CE Years) as shown on **Attachment #1** hereto. Ms. Winzeler moved to approve the 2019-2021 courses as presented. Ms. Dooly seconded the motion and the vote was unanimous in the affirmative.

Ms. Dooly moved to approve the 2022-2025 **Continuing Education Units** as presented. Ms. Winzeler seconded the motion and the vote was unanimous in the affirmative.

Ms. Smith provided a report regarding the **2023 RE Committee Meetings** and advised that due to staffing and scheduling, the RE Committee's start time will be pushed back from 8:30 a.m. to 10:00 a.m. beginning in 2023. The meetings will continue to be held on Monday.

There being no further business, Ms. Casteel adjourned the meeting. The time was 9:24 a.m.

**REGISTERED ELECTROLOGIST
CONTINUING EDUCATION COURSES RECOMMENDED FOR APPROVAL**

COURSES FOR APPROVAL FOR CE YEAR 2019-2021

COURSE SPONSOR	COURSE NAME	DATE OF COURSE	HOURS REQUESTED
Institute for Natural Resources	Women's Health: Depression	11/12/2021	3
Institute for Natural Resources	Women's Health: Menopause	12/10/2021	3
Institute for Natural Resources	Skin Care, Allergies, and Wrinkles	10/30/2021	3
Richard C Coleman	Managing Stress and Worry	11/5/2021	6

COURSES FOR APPROVAL FOR CE YEAR 2022-2025

Stillwater Medical Center	Smart Rapid Regulatory Compliance: Licensed Professionals	01/08/2022	4.65
OSEA	OSEA Officer Duties: President, Treasurer, Secretary/Vice President, and Round Table	04/10/2022	2.5