

## Minutes

The Occupational Therapy Advisory Committee of the Board of Medical Licensure and Supervision met virtually on August 6, 2020, in accordance with the Oklahoma Open Meeting Act. This virtual special meeting is being held consistent with the amendments to the Open Meeting Act, 25 O.S.2011, § 301 *et seq.*, signed into law by Governor Stitt on Wednesday, March 18, 2020. *See* SB661, 2020 O.S.L. 3, § 3. Advance notice of this meeting was transmitted to the Oklahoma Secretary of State on October 10, 2019. The notice and agenda were posted on the Board's website on August 3, 2020 at 11:59 a.m. pursuant to 25 O.S. § 311.9.

Members participating remotely via the Cisco Webex Meetings web conferencing platform:

Kari Garza, OT, Chair  
Julie Arias, OT, Vice-Chair  
Jennifer Wallace, OTA  
\*April Tate, Public Member

Members absent:

Mary White, OT

Staff participating remotely via the Cisco Webex Meetings web conferencing platform:

Lyle Kelsey, Executive Director  
Barbara Smith, Executive Secretary  
Lisa Cullen, Director of Licensing  
Rachel Herbert, CEU Processor  
Camille Lumen, Administrative Assistant  
Thomas Schneider, AAG, Committee Advisor

Others participating: Sarah Van Alstine, OKOTA

Having noted a quorum, Ms. Garza called the meeting to order at 9:00 a.m.

The Committee considered nominations for the roles of Chair and Vice-Chair. Following discussion, Ms. Garza nominated Mary White to serve as Chair for the upcoming term. Ms. Arias seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace nominated Ms. Garza to serve as Vice-Chair for the upcoming term. Ms. Arias seconded the motion and the vote was unanimous in the affirmative.

*\*April Tate joined the meeting.*

Following Committee review, Ms. Arias moved to approve the minutes of April 16, 2020 as written. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

Next Rachel Herbert, CEU processor, presented courses for review by the Committee. These were courses the subcommittee returned and requested review and recommendation of the OT Committee.

Following Committee review, Ms. Arias moved to recommend denying the two courses "Guiding Principles for Oklahoma Resource Families" and "Health Statistics ALHLT 3043" based upon a lack of relevance to the OT Practice. Ms. Tate seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace moved to recommend denying "Epidemiology ALHT 4093" based upon a lack of relevance to the OT practice. Ms. Arias seconded the motion and the vote was unanimous in the affirmative.

Ms. Arias moved to recommend approval of the course "Module 2: Development Certificate Course in the Management of Children W/CP and other Neuromuscular Disorders." Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

Ms. Tate moved to deny the course "Advanced Medical Terminology ALHLT 3053" based upon a lack of relevance to the OT practice. Ms. Arias seconded the motion and the vote was unanimous in the affirmative.

Next the Committee considered the implementation of CEU Audit Guidelines under *Okla. Admin. Code 435:30-1-5(6)*. This matter was placed on the agenda at the request of Sarah Van Alstine, OKOTA. The administrative rules which authorize the CEU Audit Guidelines do not go into effect until September 11, 2020. Therefore, the letter dated July 23<sup>rd</sup> that was sent to auditees was premature. After much discussion a Staff Directive was issued to Licensing to withdraw the letter sent out to the auditees dated July 23<sup>rd</sup> and provide clarification of the true intent of the letter. Then once the rules become effective on September 11, 2020, resend the letter of July 23<sup>rd</sup>.

The next item on the agenda was the matter of OTs and OTAs obtaining CEUs in light of COVID-19. This matter was placed on the agenda at the request of Sarah Van Alstine, OKOTA. A lengthy discussion was held and Mr. Schneider confirmed to the committee that no in-person CEUs were required in order to be in compliance. The Committee, upon considering all comments, did not take any formal action at this time.

Lastly, following discussion and acting under the authority of *Okla. Admin. Code 435:30-1-9(m)(1)*, Ms. Arias moved to establish a CEU Audit Subcommittee and appoint Kari Garza and Julie Arias to that subcommittee with the effective date of September 11, 2020. Ms. Tate seconded the motion and the vote was unanimous in the affirmative.

Ms. Arias adjourned the meeting at 10:05 a.m. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.