

## Minutes

The Occupational Therapy Advisory Committee of the Board of Medical Licensure and Supervision met on January 28, 2021, in accordance with the Oklahoma Open Meeting Act. The meeting was held at the office of the Board, 101 NE 51<sup>st</sup> Street, Oklahoma City, Oklahoma. Advance notice of this regular meeting was transmitted to the Oklahoma Secretary of State on November 10, 2020. The notice and agenda were posted on the Board's website on January 25, 2021 at 12:04 p.m. pursuant to 25 O.S. § 311.9.

### Members Present:

Kari Garza, OT, Chair  
Jennifer Wallace, OTA  
Mary White, OT

### Members Absent:

April Tate, Public Member  
Vacant, OT Member

### Others Present:

Barbara Smith, Executive Secretary  
Lisa Cullen, Director of Licensing  
Valeska Barr, Application Analyst  
Rachel Herbert, CEU Processor  
Thomas Schneider, AAG, Committee Advisor

Having noted a quorum, Ms. White called the meeting to order at 9:01 a.m.

Following Committee review, Ms. Garza moved to accept the meeting minutes of October 22, 2020, as written. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

**JOLYNN HERNANDEZ** appeared via web video in support of her application for Occupational Therapy Assistant licensure. She last practiced in 2018 and her NBCOT certification is current. She has six months of work history in home health and pediatrics from November of 2017 to June of 2018 and her Ohio license expired less than one month ago. The Committee advised her that when she returns to practice, it will be important for her to have a mentor. Following Committee discussion, Ms. Garza moved to recommend approval of the application of **JOLYNN HERNANDEZ** for Occupational Therapy Assistant licensure. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

**REBECCA GLASER** did not appear in support of her application for re-entry of Occupational Therapist licensure. Ms. Garza tabled the application of **REBECCA GLASER** pending a personal appearance. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

**JENNIFER PATE** appeared via web video in support of her application for re-entry of Occupational Therapist licensure. Her Oklahoma license expired in 2010 and her NBCOT expired in 2011. She is currently licensed in Texas and working in two rural hospitals providing

inpatient and outpatient care. Ms. Pate stated that there has been no lapse in her practice history. Ms. Cullen advised the Committee that her application is complete. Following Committee discussion, Ms. Garza moved to recommend approval of the application of **JENNIFER PATE** for re-entry of Occupational Therapist licensure. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

**EMILY KEY**, Occupational Therapist, appeared via web video to request permission to supervise more than four (4) Occupational Therapy Assistants. Ms. Key stated she works in northeast Oklahoma in a rural setting. There is a new OTA she wishes to supervise who will be working in a pediatric setting (school system). The Committee would like more information before it makes a formal recommendation including a list of OTAs currently being supervised, exact location of each OTA, patient load, and the OTAs' tenure. Ms. Garza moved to table the request of **EMILY KEY** pending receipt of additional information with a personal appearance. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

**LARISSA COON**, Occupational Therapist, appeared via web video to address the Continuing Education Audit. The audit revealed that she did not have the necessary continuing education credits to renew her license. Ms. Coon stated that it was not clear what additional information was needed. Ms. Garza stated that Ms. Herbert provided her with all information necessary to appropriately respond to the audit and Ms. Garza also provided additional information. Rachel Herbert advised that the compliance period in question was November 1, 2018 through October 31, 2020. Audit letters were sent out in September of 2020 to approximately 250 licensees who were chosen for the random audit.

Ms. Coon said she did not understand that she could make up the hours lacking, but she also said that she sent in additional information. Ms. White stated that she had, unfortunately, sent in Continuing Education Units ("CEUs") that were not relevant to the practice of OT and she was not given credit for those. The committee confirmed with Rachel Herbert the information that had been provided to Ms. Coon. Ms. Herbert also confirmed the documentation that was received from Ms. Coon during and after the audit deadline.

Ms. White advised Ms. Coon that she did not meet the qualifications for renewal because she had not provided proof of obtaining the required CEUs. Mr. Schneider provided further explanation on the rules regarding what constitutes eligible CEUs and stated that the Committee is following the laws and rules which govern CEUs and licensure renewals for OTs in Oklahoma.

Ms. Garza made a staff request that Ms. Herbert email to Ms. Coon a copy of the CEU approval form. Ms. Herbert navigated Ms. Coon to the online form and said she will also provide it via email.

It was determined that Ms. Coon's license expired on December 24<sup>th</sup>, 2020, but she has practiced as an OT (supervising OTAs in Oklahoma) from a federal facility in Arizona. The Committee told her that she could not practice without a license.

Following Committee discussion with Ms. Coon, Ms. Wallace moved to recommend tabling this matter as it relates to non-compliance with the Continuing Education Audit pending receipt of CEU documentation with a personal appearance at the meeting scheduled for April 15, 2021. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

After the vote, Ms. White again advised Ms. Coon that she is not allowed to practice because her license expired on December 24, 2020, and that supervising OTAs is considered practicing.

Ms. White issued a staff directive for the licensing department to notify Ms. Coon's Oklahoma supervisees that she is not currently licensed and cannot legally supervise OTAs.

Next the Committee reviewed applications for licensure. Ms. Garza moved to recommend tabling the complete application of **CHANDLER GRAY HOFFMAN** for Occupational Therapist licensure pending receipt of additional information with a personal appearance. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace moved to recommend approval of the following incomplete applications for Occupational Therapy Assistant licensure pending completion of the files. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**LARGOZA, TIMOTHY JAMES C**  
**GREGG, CAITLYN RENE**

**WALKER, BAILIE PAYGE**  
**BLACK, JAMIE**

Ms. Garza moved to recommend approval of the following incomplete applications for Occupational Therapy Assistant licensure pending completion of the files. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

**KERNS, BLAIR SHEREE**  
**MOISANT, ANGELA R**  
**ORTIZ, CINDY PAOLA**  
**TOMLINSON, CARRIE**

**HILLER, JESSICA LYNN**  
**TERRY, TATUM BROOKE**  
**FLORES, BRITTANY NICOLE**  
**RILEY, JAYLA CHRISTINE**

Ms. Wallace moved to recommend approval of the complete application of **WESLINA JO MAXEY** for reinstatement of Occupational Therapy Assistant licensure. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace moved to recommend approval of the following complete applications for Occupational Therapy Assistant licensure. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**ADAMS, ABIGAIL GRACE**  
**WALLS, JOSIE LEA**

**LEE, AH'YKARA MONTY II**

Ms. Garza moved to recommend approval of the following complete applications for Occupational Therapy Assistant licensure. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

**HOUGH, DUSTIN JARED**  
**MALCOLM, MADISON NICOLE**  
**RIOS, LISA MARIE**  
**PAYNE, LESLI DIANE**

**COPELAND, SHELBY**  
**LAMLE, SHANNA LEA**  
**ELLIS, KIMYETTA**  
**VANN-VEST, DEANNA FAY**

Ms. Wallace moved to recommend approval of the following incomplete applications for Occupational Therapist pending completion of the file. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**GRIFFIN, CASEY NICOLE**

**RYDER, CHRISTIANA F**

Ms. Garza moved to recommend approval of the following incomplete applications for Occupational Therapist pending completion of the file. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

**NOBLE, HANNAH ERICA**  
**CRAWFORD, SARAH**  
**TURNER, REEVES MARIE**

**GATALICA, BILJANA**  
**RUSSELL, RACHEL ELIZABETH**  
**TODD, HANNA KIRBY**

Ms. Wallace moved to recommend approval of the following complete applications for Occupational Therapist licensure. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**MURPHY, KAYLA**  
**MAPES, AMANDA**

**HANCOCK, ANA S**

Ms. Garza moved to recommend approval of the following complete applications for Occupational Therapist licensure. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

**ROY, MATTHEW THEODULE**  
**JOSEPH, LYDIA M**  
**SEXTON, STEPHANIE CHRISTINE**

**MAY, MARISSA ANNE**  
**GIBLET, KADREE**

*The Committee took a five-minute recess.*

Upon reconvening, Barbara Smith announced that Rachel Herbert did not have any CEUs that needed to be presented to the Committee for action at this time.

Ms. Garza issued a staff directive to add a discussion item to the April 15<sup>th</sup> agenda to send OKOTA a reminder to provide "expectation regarding CEUs" information out to its membership.

Next, the Occupational Therapy Assistant students, Caddo Kiowa Technology Center, Fort Cobb, Oklahoma and Oklahoma City Community College, Oklahoma City, Oklahoma, were virtually welcomed to the meeting. The Committee answered questions of the students. The students were appreciative of the information and thanked the Committee for their time.

There being no further business, Ms. Garza moved to adjourn the meeting. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative. The time was 11:29 a.m.