

## Minutes

The Occupational Therapy Advisory Committee of the Board of Medical Licensure and Supervision met on April 15, 2021, in accordance with the Oklahoma Open Meeting Act. The virtual meeting was held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 *et seq*, signed into law by Governor Stitt on February 10, 2021. Advance notice of this regular meeting was transmitted to the Oklahoma Secretary of State on November 10, 2020. The notice and agenda were posted on the Board's website on April 7, 2021 at 9:55 a.m. pursuant to 25 O.S. § 311.9.

### Members Present:

Mary White, OT, Chair  
Kari Garza, OT, Vice-Chair  
Jeanne Gallien Gorman, OT  
Jennifer Wallace, OTA  
April Tate, Public Member

### Others Present:

Lyle Kelsey, Executive Director  
Barbara Smith, Executive Secretary  
Lisa Cullen, Director of Licensing  
Rachel Herbert, CEU Processor  
Thomas Schneider, AAG, Committee Advisor

Having noted a quorum, Ms. White called the meeting to order at 9:01 a.m.

Following Committee review, Ms. Garza moved to accept the meeting minutes of January 28, 2021, as written. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

The Committee welcomed its newest member, Jeanne Gallien Gorman, to the Committee. Each member introduced herself to Ms. Gorman and thanked her for her willingness to serve.

**CHANDLER HOFFMAN** appeared via web video in support of her application for Occupational Therapist licensure. Ms. Hoffman passed the NBCOT on November 5, 2021 and the date of her application was November 19, 2020. However, her Form 5 had been sent in prior to that on November 9<sup>th</sup>. She subsequently received a Cease and Desist Letter. She said the Human Resources Department ("HR") at The Children's Center sent in the Form 5. From that time until December she was working "under observation," much like a student. She stated that in December she began documenting and treating patients, but there was always someone in the room with her during those times. She (and HR) mistakenly believed she had a temporary license since she received an email from HR stating she was "good to go." The moment she and her supervisor realized she did not have a temporary license, she immediately went back to working as a tech and observing other therapists. She does not believe any of her services were billed. Ms. Hoffman stated she received her education in South Carolina, and she was not acting maliciously, but rather acting under the information given to her by HR and her supervisor. Ms.

Garza issued a staff directive to send correspondence to The Children's Center, HR Department, regarding its licensure verification process and determining the billing matters as it relates to this matter. Additionally, a letter is to be sent to all individuals listed on Ms. Hoffman's Form 5.

Ms. Garza moved to recommend approval of the application of **CHANDLER HOFFMAN** for Occupational Therapist licensure as well as placing a Letter of No Tolerance in the applicant's file. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.

**MARJORIE BUTIKOFER**, Occupational Therapist, appeared via web video to address the Continuing Education Audit. Ms. Herbert advised that Ms. Butikofer had not been compliant with the CEU audit. Ms. Butikofer stated she sent in information twice via email and placed two follow-up calls but received no call back. She did not pursue further. The Committee reviewed documentation provided by Ms. Butikofer and determined that she had obtained 18 CEU hours not counting her presentation which is 2 points, bringing her to a total of 20 CEUs. Based on the Committee's determination, no further action (motion/vote) was necessary. Ms. Butikofer is now eligible to apply for renewal.

**LARISSA COON**, Occupational Therapist, appeared via web video to address the Continuing Education Audit. Ms. White stated for the members who were not present in the January meeting, that Ms. Coon appeared at that time responding to allegations of non-compliance with the audit. She had been practicing as an OTR and supervising individuals in the State of Oklahoma and at the Veteran's Administration in Arizona during that time frame. She was sent a Cease and Desist Letter following the January 28, 2021 meeting. She has obtained additional continuing education. The Committee reviewed information pertaining to CEUs obtained by Ms. Coon and determined she meets the requirement of 20 CEUs per this compliance period. Additionally, the Committee determined that CEUs obtained from 11-10-2020 through 3-14-2021 have been given credit for the reporting period of 2018-2020 and may not be used for the current or any future compliance periods. Ms. Coon was advised that she will need 20 CEUs for the current compliance period. Ms. Garza moved to recommend a Letter of No Tolerance regarding this issue be placed in her file. Ms. Tate seconded the motion and the vote was unanimous in the affirmative. She is eligible to file an application for renewal.

The Committee then reviewed applications for licensure. Ms. Tate moved to recommend approval of the following incomplete applications for Occupational Therapy Assistant licensure pending completion of the files. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**BROWN, DEBORA RAYE**

**MARSHALL, CHRISTOPHER A**

Ms. Garza moved to recommend approval of the following incomplete applications for Occupational Therapy Assistant licensure pending completion of the files. Ms. Tate seconded the motion and the vote was unanimous in the affirmative.

**PAYNE, AMBER NICOLE**

**BALENTINE, KANDY DAWN**

Ms. Wallace moved to recommend approval of the following incomplete applications for Occupational Therapy Assistant licensure pending completion of the files. Ms. Tate seconded the motion and the vote was unanimous in the affirmative.

**CLARKE, KOLETTA RAE**

**COTHREN, VANESSA**

Ms. Garza moved to recommend approval of the incomplete application of **JULIE DANIELLE LAMB** for Occupational Therapy Assistant licensure pending completion of the file. Ms. Tate seconded the motion and the vote was unanimous in the affirmative.

Ms. Gorman moved to recommend approval of the following incomplete applications for Occupational Therapy Assistant licensure pending completion of the files. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**WENGER, DIANE EVELYN**

**CLEEK, ALAN M**

Ms. Garza moved to recommend approval of the following complete applications for Occupational Therapy Assistant licensure. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.

**WALLEN, ANDRIA MARIE**

**WIDENER, KAYLA CHRISTINA LYNN**

Ms. Tate moved to recommend approval of the following complete applications for Occupational Therapy Assistant licensure. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.

**KILGORE, PATIENCE JOY**

**MCCUAN, ALIVIA ROSE**

Ms. Wallace moved to recommend approval of the following complete applications for Occupational Therapy Assistant licensure. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**HILL, KAITLYN**

**CULBREATH, HALLI BROOK**

Ms. Gorman moved to recommend approval of the following complete applications for Occupational Therapy Assistant licensure. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**BYLES, MARC**

**LOVEWELL, SHERIDAN MARIE**

Ms. Garza moved to recommend approval of the following incomplete applications for Occupational Therapist licensure pending completion of the files. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.

**KOENEKE, KYLIE ANN**

**SHAW, MCKARA DANAE**

**LEWIS, LACEY HOPE**

**CONOVER, CATHERINE LACYE**

**SCHWAGER, MARY BETH**

**LITTLEFIELD, SARAH CAMILLE**

**HOOCK, HAYLEE RENAE**

**BARRICK, TAYLOR DENISE**

Ms. Tate moved to recommend approval of the following incomplete applications for Occupational Therapist licensure pending completion of the files. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**JAROLIM, KELSEY LEANN**  
**NOWLIN, MALLORY DORIS**  
**CHAMBERLAIN, BRANDON MICHAEL**  
**SMITH, SARAH ELAINE**

**PRITCHARD, MYKELTI LYNN**  
**DICKERSON, SHELBY LYNN**  
**LAWLEY, MADISON NICOLE**

Ms. Wallace moved to recommend approval of the following incomplete applications for Occupational Therapist licensure pending completion of the files. Mr. Tate seconded the motion and the vote was unanimous in the affirmative.

**WARD, RACHELLE**  
**BLASI, ALEXIS MAYRENE**  
**MARTINDALE, MALLORY JOY**  
**LANGSTON, MADISON DAWN**

**JACKSON, LINDSEY ROE**  
**BAXTER, ASHLEY ANNE**  
**MEYER, REBECCA JANE**

Mr. Gorman moved to recommend approval of the following incomplete applications for Occupational Therapist licensure pending completion of the files. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**SPOON, TAYLOR RENEE**  
**HUMES, CODY A**  
**HAMMONS, ABIGAIL ELIZABETH**  
**DYER, KATHRYN ELIZABETH**

**SHUPING, MORGAN DAWN**  
**JONES, JORDAN KEITH**  
**VILLALON, KENNEDY BROOKE**

Ms. Garza moved to recommend approval of the incomplete application of **FRTZIE QUIMBO SUGGS** for reinstatement of Occupational Therapy licensure pending completion of the file. Ms. Tate seconded the motion and the vote was unanimous in the affirmative.

Ms. Garza moved to recommend approval of the complete application of **KRISTI McDANIEL DENNY** for Occupational Therapist licensure. Ms. Tate seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace moved to recommend approval of the following complete applications for Occupational Therapist licensure. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.

**GRISHAM, STACEY ALINE**

**HALL, MARY MADELINE**

Ms. Tate moved to recommend approval of the following complete applications for Occupational Therapist licensure. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**MOORE, CANDICE NICHOLE**

**WRIGHT, ANNIE JO**

Ms. Gorman moved to recommend approval of the following complete applications for Occupational Therapist licensure. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**CAMPOS, JANA LYN**

**LONG, STEPHAN**

Ms. Garza moved to recommend approving the previously reviewed CEUs as set forth on the list attached to the agenda. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative. **(See Attachment #1)**

Ms. Garza opened a discussion regarding OKOTA sending "expectations about CEU information" to its membership. Ms. Garza went through the audit process with Ms. Gorman. Ms. Garza believes the following items need to be made clear to licensees:

- Job-specific courses do not count toward CEU credit;
- Maintain good communication during audit process;
- Ensure the board has a valid email and mailing address;
- List the courses (providers) that are automatically approved;
- List documentation required for review when the course is not automatically approved;
- Course matter must be relevant to the practice of OT;
- Telehealth CEU requirement; and
- Obtaining CEUs timely throughout the compliance period.

Mr. Kelsey and Lisa Cullen advised they could provide a blast email advising the OT and OTA licensees of these concerns and expectations. Ms. Garza agreed to draft the information for review by the Committee. Ms. Garza requested this matter be placed on the July agenda for further review.

There being no further business, Ms. Garza moved to adjourn the meeting. Ms. Tate seconded the motion and the vote was unanimous in the affirmative. The time was 10:58 a.m.

## OT Courses recommended for approval 04/15/2021

Course Number	Course Provider	Course Title	Hours
202200001	ACCELERATED CARE PLUS CORP	AEROBIC EXERCISE FOR AGING ADULTS	1.5
202200002	ACCELERATED CARE PLUS CORP	BIOPHYSICAL AGENT (PAM) DOCUMENTATION RECOMMENDATIONS	1
202200003	ACCELERATED CARE PLUS CORP	BIOPHYSICAL AGENT ESSENTIALS - 5 HOUR	5
202200004	ACCELERATED CARE PLUS CORP	BIOPHYSICAL AGENT ESSENTIALS - ELECTROTHERAPY	2
202200005	ACCELERATED CARE PLUS CORP	BIOPHYSICAL AGENT ESSENTIALS - SHORTWAVE DIATHERMY	1.5
202200006	ACCELERATED CARE PLUS CORP	BIOPHYSICAL AGENT ESSENTIALS - ULTRASOUND	2
202200007	ACCELERATED CARE PLUS CORP	THERAPY TESTS AND MEASURES - 1 HOUR	1
202200008	ACCELERATED CARE PLUS CORP	THERAPY TESTS AND MEASURES - 2 HOUR	2
202200009	ACCELERATED CARE PLUS CORP	UPPER QUADRANT PENS	2
202200010	ACCELERATED CARE PLUS CORP	VIRTUAL REALITY AUGMENTED THERAPY	2
202200011	ACCELERATED CARE PLUS CORP	WOUND HEALING	3
202200012	ACCELERATED CARE PLUS CORP	FALL PREVENTION	3
202200013	ACCELERATED CARE PLUS CORP	HEMIPLEGIC GAIT	1
202200014	ACCELERATED CARE PLUS CORP	HERPES ZOSTER AND POSTHERPETIC NEURALGIA	1
202200015	ACCELERATED CARE PLUS CORP	LOWER QUADRANT PENS	2
202200016	ACCELERATED CARE PLUS CORP	OPTIMIZING CLINICAL EFFICACY AND TREATMENT EFFICIENCY. A GUIDE TO GROUP AND CONCURRENT DELIVERY MODES	1
202200017	ACCELERATED CARE PLUS CORP	PAIN MANAGEMENT	3
202200018	ACCELERATED CARE PLUS CORP	BIOPHYSICAL AGENTS (PAMs) IN SUBACUTE REHAB	2
202200019	ACCELERATED CARE PLUS CORP	CHRONIC HEART FAILURE AND REHAB	2
202200020	ACCELERATED CARE PLUS CORP	CONTINENCE IMPROVEMENT	3
202200021	ACCELERATED CARE PLUS CORP	RESIDUAL LIMB THERAPY	2
202200022	ACCELERATED CARE PLUS CORP	STROKE HAND EDEMA	1
202200023	ACCELERATED CARE PLUS CORP	STROKE RECOVERY	2
202200024	ACCELERATED CARE PLUS CORP	POST OPERATIVE HIP AND KNEE THERAPY	2

## OT Courses recommended for approval 04/15/2021

Course Number	Course Provider	Course Title	Hours
202200025	ACCELERATED CARE PLUS CORP	PROGRESSIVE RESISTANCE EXERCISE WITH ELASTIC BANDS	1.5
202200026	ACCELERATED CARE PLUS CORP	RHEUMATOID ARTHRITIS OF THE WRIST AND HAND	1
202200027	ACCELERATED CARE PLUS CORP	CONTRACTURE MANAGEMENT	3
202200028	ACCELERATED CARE PLUS CORP	CHRONIC OBSTRUCTIVE PULMONARY DISEASE	1
202200029	ACCELERATED CARE PLUS CORP	ELECTRODE APPLICATION SAFETY	1
202200030	OU MEDICAL CENTER	PLAN OF CARE AND DISCHARGE PLANNING FROM ACUTE CARE	2
202200031	LITTLE LIGHT HOUSE	LAMP & MOVING FORWARD WITH LAMP	8.5
202200032	SAINT FRANCIS HEALTH SYSTEM	PRO ACT TRAINING	16
202200033	SAINT FRANCIS HEALTH SYSTEM	PRO ACT RE-CERTIFICATION	8
202200034	DYNASPLINT SYSTEMS, INC	DYNASPLINT SYSTEMS, INC. FOR THE ORTHOPEDIC AND NEUROLOGICAL POPULATION	1
202200035	SAINT FRANCIS HEALTH SYSTEM	PRINCIPLES OF NEUROSCIENCE	7
202200036	SAINT FRANCIS HEALTH SYSTEM	CARDIAC NURSING DAY	6.75
202200037	SAINT FRANCIS HEALTH SYSTEM	CRITICAL CARE CONCEPTS DAY 1	7
202200038	SAINT FRANCIS HEALTH SYSTEM	MANAGING PATIENT WITH RENAL DISEASE	6
202200039	SAINT FRANCIS HEALTH SYSTEM	CLINICIAN PATIENT COMMUNICATION TO ENHANCE HEALTH OUTCOMES	4
202200040	SAINT FRANCIS HEALTH SYSTEM	ORGAN DONATION	1
202200041	ASCENSION ST. JOHN	ASJMC STROKE JOURNAL CLUB: UPDATES ON ANTIPLATELET THERAPY IN ACUTE ISCHEMIC STROKE	1
202200042	ASCENSION HEALTH/ST. VINCENT HEALTH	INTRODUCTION TO RADIATION THERAPY	1
202200043	LAGNIAPPE SEMINARS	FALLS IN THE ELDERLY (A LIVE WEBINAR)	12.5

## OT Courses recommended for approval 04/15/2021

Course Number	Course Provider	Course Title	Hours
202200044	LAGNIAPPE SEMINARS	STRESS: HOW IT IMPACTS OUR PATIENTS AND INTERVENTION TECHNIQUES - A LIVE WEBINAR	12
202200045	LAGNIAPPE SEMINARS	IDENTIFYING FALL RISKS IN THE ELDERLY POPULATION	6.5
202200046	LAGNIAPPE SEMINARS	ASSESSMENT TOOLS TO PREDICT, TREATMENT TECHNIQUES TO PREVENT FALLS IN THE ELDERLY	7
202200047	LAGNIAPPE SEMINARS	THINKING OUTSIDE THE BOX FOR BETTER PATIENT OUTCOMES - A LIVE WEBINAR	7
202200048	CENTRE FOR NEURO SKILLS	AN INTRODUCTION TO VESTIBULAR REHABILITATION FOLLOWING ON ACQUIRED BRAIN INJURY	1
202200049	ASCENSION HEALTH/ST. VINCENT HEALTH	SOCIAL JUSTICE/CULTURAL HUMILITY	1
202200050	MYOFASCIAL RELEASE SEMINARS	MYOFASCIAL MOBILIZATION	11.5
202200051	MYOFASCIAL RELEASE SEMINARS	PEDIATRIC MYOFASCIAL RELEASE	7
202200052	MYOFASCIAL RELEASE SEMINARS	MYOFASCIAL RELEASE 1	19.25
202200053	MYOFASCIAL RELEASE SEMINARS	CERVICAL - THORACIC MYOFASCIAL RELEASE	17.5
202200054	MYOFASCIAL RELEASE SEMINARS	FASCIAL - PELVIS MYOFASCIAL RELEASE	16.75
202200055	MYOFASCIAL RELEASE SEMINARS	MYOFASCIAL MOBILIZATION CHULRDING	16.75
202200056	MYOFASCIAL RELEASE SEMINARS	MYOFASCIAL RELEASE 2	19.25