

Minutes

The Occupational Therapy Advisory Committee of the Board of Medical Licensure and Supervision met on July 30, 2024, in accordance with the Oklahoma Open Meeting Act. Advance notice of this regularly scheduled meeting was transmitted to the Oklahoma Secretary of State on December 1, 2023. The notice and agenda were posted on the Board's website on July 16, 2024, at 10:01 a.m. pursuant to 25 O.S. § 311(A)(9).

Members Present:

Jennifer Wallace, OTA, Chair
Mary White, OT, Vice-Chair
Jeanne Gallien Gorman, OT
Ms. Lucia Frohling

Members Absent:

Kari Garza, OT

Others Present:

Sandra Harrison, JD, Interim Executive Director
Barbara Smith, Executive Secretary
Lisa Cullen, Director of Licensing

Having noted a quorum, Barbara Smith, Executive Secretary, called the meeting to order at 9:03 a.m. and called roll for purposes of the record.

Following Committee review, Ms. White moved to accept the meeting minutes of April 16, 2024, as written. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.

Next, elections for the roles of Committee Chair and Vice-Chair were held pursuant to Okla. Admin. Code 435:30-1-9. Ms. Gorman nominated Mary White to serve as Committee Chair and Ms. White accepted the nomination. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative. Ms. White nominated Jeanne Gallien Gorman to serve as Vice-Chair and Ms. Gorman accepted the nomination. Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

BRANDY BROWN appeared virtually in support of her application for Occupational Therapy licensure. Her last practice was in 2020 but she has been employed in academia as a program director since that time and is actively licensed in West Virginia. Her NBCOT certification expires on March 31, 2026, and her application is complete. Following review and discussion, Ms. White moved to recommend approval of the application for licensure by endorsement. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.

ANNA FOGLE, OT, appeared virtually in support of her request to supervise more than four OTAs. Following review and discussion, Ms. White moved to approve the request to supervise more than four OTAs through October 31, 2024, to include maintaining the required records as set forth in the letter dated June 27, 2024. Ms. Frohling seconded the motion and the vote was unanimous in the affirmative.

Next, the Committee reviewed applications for licensure as shown below:

1. Ms. White moved to recommend approval of the incomplete application(s) for Occupational Therapy Assistant licensure pending completion of the file(s) as listed on *Attachment #1* hereto. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.
2. Ms. White moved to recommend approval of the incomplete application(s) for reinstatement of Occupational Therapy Assistant licensure pending completion of the file(s) as listed on *Attachment #1* hereto. Ms. Frohling seconded the motion and the vote was unanimous in the affirmative.
3. Ms. White moved to recommend approval of the complete application(s) for reinstatement of Occupational Therapy Assistant licensure as listed on *Attachment #1* hereto. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.
4. Ms. Frohling moved to recommend approval of the complete application(s) for Occupational Therapy Assistant licensure as listed on *Attachment #1* hereto. Ms. White seconded the motion and the vote was unanimous in the affirmative.
5. Ms. White moved to recommend approval of the incomplete application(s) for Occupational Therapist licensure pending completion of the file(s) as listed on *Attachment #1* hereto. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.
6. Ms. White moved to recommend approval of the incomplete application(s) for reinstatement of Occupational Therapist licensure pending completion of the file(s) as listed on *Attachment #1* hereto. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.
7. Ms. Gorman moved to recommend approval of the complete application(s) for Occupational Therapist licensure as listed on *Attachment #1* hereto. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Next, Lisa Cullen presented continuing education courses. Following review and discussion, Ms. White moved to recommend approval of the CEU courses listed on *Attachment #2* hereto which have been recommended for approval by the reviewers. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.

Ms. Gorman moved to recommend denial of the CEU courses listed on *Attachment #3* hereto which have been recommended for denial by the reviewers. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Ms. White moved to table the following CEU courses recommended for committee review, listed on *Attachment #4* hereto, pending receipt of additional information to include course objectives and information directly related to the practice of Occupational Therapy: *Principles, Systems and Body Organization, Ankrum Institute; Treating the Foot, Knee and Leg, Ankrum Institute; and Treating the Sacrum, Ankrum Institute*. Ms. Gorman seconded the motion and the vote was unanimous in the affirmative.

Under New Business, Ms. Harrison advised the Committee that she made notes based on discussions earlier in the meeting and will be reviewing “CEU Form B” to determine if a rule change is necessary. She will also determine if CE Broker has the same CEU requirements for OT/OTAs as listed in the Code.

Also under New Business, Ms. White announced she would be speaking at the upcoming OKOTA meeting.

There being no further business, Ms. White moved to adjourn the meeting. The time was 10:17 a.m.